

**INTERSERVICE TRAINING REVIEW ORGANIZATION
PROCEDURES MANUAL**

- (b) Documented mission training needs.
- (c) Accuracy and compatibility of technical manuals and course data with respect to courses reviewed.
- (d) Training safety issues.
- (e) Satisfaction of mission training requirements.
- (f) Review of feedback from student graduates and field commanders as to whether training has prepared them for their respective mission and environment.
- (g) Synchronization of training audits. Coordinate appropriate timing of cyclical reviews so training audit results can be utilized.) Gather information from audits and other information sources to reflect upon how to make curricula better.
- (h) Look at (MOS)/AFSC/NEC plans for future initiatives, consolidations, additions, deletions, etc.
- (i) Training equipment concerns.
- (j) Instructional design and technology issues.
- (k) Attrition and student input and phasing issues.
- (l) Manpower allocations, staffing levels and instructor effectiveness concerns.
- (m) Student quality of life issues.
- (n) Accreditation Issues.

b. Internal Schoolhouse Consolidated Curriculum Review. Normally this review is conducted in accordance with Host Service policy and has no resource impact to participating Services. All participating Services will participate in the review and concur with curriculum modifications. ITRO involvement is not necessary for this review.

5. Procedures for Withdrawal from Interservice Consolidation.

a. Withdrawal from an ITRO consolidation is discouraged. Adjustments to curriculum are normally utilized instead, to avoid withdrawal of participating Services. A consolidation may be terminated, however, under certain conditions. A Service desiring to withdraw from an ITRO approved consolidation will withdraw only after providing reasons in writing. Service desiring to withdraw from interservice training will provide written notification to their respective ITRO office for staffing through the Secretariat for DEB/DMRTEC review. HC withdrawal notification will come from the Service's ITAB member and submitted to the HC ITO for staffing. The letter of intent must be provided at least one year in advance of the withdrawal to provide for resource adjustments. An ITRO RRA will be conducted to verify resource impacts and to provide a basis for resource transfers. A withdrawal may also occur with mutual consent of participating Services. The Steering Committee will review and the DEB/DMRTEC will review all withdrawal actions.

b. When a consolidated course host decides to discontinue or outsource that course, rules similar to above apply. Notification will be made, however, when the host commences any action likely to result in discontinuance or outsourcing, but not later than one year before actual discontinuance or outsourcing. The former host will MIPR to the new host the resources calculated using the most recent budget quality cost factors until a budget based transfer is accomplished to permanently move the resources. When appropriate, budget based refund amounts to each participating Service will be made in accordance with ROE #5. If the course is outsourced, the host will be expected to continue to fully fund the training.