



UNITED STATES MARINE CORPS
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S3/GMM
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From: Commanding Officer, Marine Aviation Weapons and Tactics Squadron One
To: Distribution List

Subj: WTI CRS 1-05 MCAS YUMA PLANNING CONFERENCE

Ref: (a) WTI 1-05 Planning Conference Results of 13 Aug 04.

1. In accordance with reference (a), the results of the WTI 1-05 MCAS Yuma Planning Conference are enclosed.
2. POC is CWO3 Greg McShane at ext. 3257/3591.

M. W. GEORGE
By direction

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MCAS Yuma CALA Manager
MAWTS-1 Department Heads

Station Planning Conference Guide
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Agenda Item: Aircrew Access To The CALA.

Discussion: During previous WTIs, aircrews had access to the CALA through the Parks Avenue Gate, which remained open throughout the course.

Recommendation: That the Parks Avenue Gate remain open throughout the WTI Course. MAWTS-1 will brief all WTI personnel on the Aircraft Fire and Rescue (AFR) training facility in the vicinity of the CALA.

Conference Action: Concur. MAWTS-1 will provide six augments to Station Airfield Operations to work the Parks Gate and vehicle gate at hangar 220 during WTI 1-05. PMO was not present at the conference, but MAWTS-1 Maintenance and Sgt Maj will coordinate with PMO and Station Airfield Operations to provide a guard shack at Parks Gates, dates TBD.

Agenda Item: EMCON Launches, Tactical Recoveries.

Discussion: The efforts of the MCAS Yuma ATC Department to obtain authorization and coordinate the above events have significantly enhanced past WTIs. Their efforts are greatly appreciated. It is anticipated that the same requirements will be needed for future courses.

Recommendation: That the aforementioned waivers and authorization for special procedures be arranged for/approved by Yuma ATC.

Conference Action: Concur.

Agenda Item: Extended Airfield Operating Hours. 0700-2300.

Discussion: Past WTIs required extended operating hours due to known operational requirements. MAWTS-1 will submit via SEPCOR to the Station Ops Officer (attn: ATC/CFR/VAL/CLNC/PAO) requesting extended airfield-operating hours.

Recommendation: Dates and times requested to be forwarded to MCAS Yuma via SEPCOR NLT 16 Aug 04.

Conference Action: Concur.

Agenda Item: R2507 Restriction During WTI CRS.

Discussion: Prior to each WTI Course, MCAS Yuma ATC publishes a message restricting air-to-ground ordnance in R2507N due to personnel on the ground supporting WTI operations.

Recommendation: That the appropriate message be released by MCAS Yuma to users of R2507 stating the following:

"DUE TO WTI GROUND PERSONNEL IN THE R2507N THE FOLLOWING RESTRICTIONS APPLY FOR NON-WTI OPERATIONS FROM 13 SEPTEMBER – 23 OCTOBER 04. NO ORDNANCE DROPS (TO INCLUDE ICM) ARE AUTHORIZED SOUTHWEST OF THE HE DROP LINE FORMED FROM GRID COORDS PH 162040 PH 315037 PH 390025 PG 473993 PG 522970 PG 570946. THERE WILL BE NO AIR-TO-AIR GUNNERY AND HE ORDNANCE DROPS AUTH IN R2507N. ALL FLIGHTS UTILIZING THE IMPACT AREA NORTHEAST OF THE HE DROP LINE WILL CONTACT YUMA RANGE CONTROL ON FREQ 274.0 FOR CLEARANCE. POC: MR BELLEAU DSN 269-2214/2215."

Conference Action: No conference action taken specifically on the HE ordnance drop restriction for R-2507N. MAWTS-1 Operations will coordinate the appropriate wording with Yuma Range.

Agenda Item: NOTAMS for WTI CRS.

Discussion: Prior to each WTI, MCAS Yuma Air Operations published appropriate Notices to Airmen (NOTAMS) indicating higher than normal levels of flying activity in and around the R2507, R2301 and Yuma International/MCAS Yuma Airspace due to the WTI class.

Recommendation: That appropriate NOTAMS be issued by MCAS Yuma Air Operations.

Conference Action: Concur.

Agenda Item: Use of Ditto Auditorium During WTI CRS.

Discussion:

1. MAWTS-1 will request, through Station Training (Combat Visual Identification Center (CVIC)), the use of Ditto Auditorium for WTI CRS 1-05 from 8 Sep – 23 Oct 04.
2. Ditto Auditorium is required for classes, briefings and debriefings during the WTI CRS.

Recommendation:

1. MAWTS-1 receives exclusive use of Ditto during requested dates.
2. All other units requesting Ditto Auditorium should be referred to MAWTS-1 Academic Dept for scheduling deconfliction.

Conference Action: Concur. MAWTS-1 Academics will coordinate specific dates with Station Training.

Agenda Item: Utilization of Base Operations Transient Flight Crew Briefing Room.

Discussion: Increased Blue Air participation during the WTI class has over-extended

required briefing space within Bldg 406 (MAWTS-1). Additionally, not all Blue Air participants are on the MAWTS-1 access roster and are restricted from entering the building. This issue is further compounded by the participation of joint aircraft such as the E-2 Hawkeye, E-3 AWACS, EP-3 Orion and EC-130 Compass Call.

Recommendation: That base operations grant MAWTS-1 priority usage on the transient flight crew briefing room. Additionally, if a room is available for the joint service crews during the support times, allow them access for mission planning and debriefing.

Conference Action: Concur. It is also a VIP lounge and the VIPs will have precedents over the lounge.

Agenda Item: Airborne C2W/ISR Aircraft Parking During WTI 1-05.

Discussion: E-2 Hawkeye, E-3 AWACS, EP-3 Orion, P-3 AIP, and EC-130 Compass Call may support WTI 1-05. Dates to follow.

Recommendation: Plan for the arrival and subsequent parking areas for these aircraft.

Conference Action: Concur.

Agenda Item: Utilization of Golf Taxiway for Fixed Wing Hot Truck Refueling.

Discussion: As was executed during WTI 2-04, MAWTS-1 requests to conduct Fixed Wing Hot Truck Refueling on Golf taxiway during WTI 1-05 on 14 & 15 Oct. Specifically, MWSS will be conducting these operations.

Recommendation: Request Station approves these operations on Golf taxiway.

Conference Action: Concur. The requirement for these operations was identified post conference. CWO3 McShane, MAWTS-1 Operations, received concurrence on 13 Aug from Mr. Mills, MCAS Airfield Operations.

Agenda Item: Dedicated OpFor Personnel for WTI 1-05 Course.

Discussion: MAWTS-1 requires 30 dedicated personnel for OpFor during WTI. It is requested that this requirement be sourced from Station personnel from 23 Sep to 22 Oct 04.

Recommendation: Station provide 30 personnel for use as OpFor during WTI from 23 Sep to 22 Oct 04. POC is CWO3 G. McShane, S-3, 269-3257.

Conference Action: No support identified during the conference.

Agenda Item: Units Deployed to MCAS.

Discussion: Units that deploy to MCAS Yuma close to the scheduled WTI CRS 1-05 dates present particular logistical problems for MAWTS-1 WTI Course work-ups, i.e. accepting billeting spaces, workspaces and motor vehicles.

Recommendation: 1. For WTI CRS 1-05, the following list contains Barracks and corresponding acceptance dates and times for MAWTS-1.

<u>BUILDING NUMBER/NAME</u>	<u>DATES MAWTS-1 ACCEPTS</u>
Barracks 660 A	25 Aug 04
Barracks 660 B	1 Sep 04
Barracks 913	1 Sep 04
Barracks 918	1 Sep 04
Barracks 930	1 Sep 04
Bldg 212	25 Aug 04
Hangar 220	
Tool Room & Flight Equipment	3 Sep 04
East End 2 nd Deck	3 Sep 04
West End 2 nd Deck	3 Sep 04
Hangar Floor & all other Offices	3 Sep 04
FW Parking & Bldg 1581	3 Sep 04
Bldgs 137, 138, 147, 148, 201, 206, 1579	3 Sep 04

2. Transient E5 and Below Barracks and Non-Appropriated, NAFI Transient SNCO / Officer Billeting Fund Barracks will fully support WTI the week of 01 Sep 04. Exact scheduling will be coordinated with the S-4 and the Billeting Fund at a later date.

Conference Action: Concur.

Agenda Item: WTI CRS Non-Paid Billeting on Base.

Discussion: During previous WTIs, the issue of control of the WTI billeting spaces was satisfactorily resolved. This agenda item is to reaffirm the below listed decisions/agreements.

1. That all WTI CRS barracks support personnel be assigned to the MAWTS-1 Logistics Officer during WTI CRS.

2. That MAWTS-1 assign E-5 and below billeting spaces, conduct barracks inspections, handle disciplinary requirements and provide

needed barracks cleaning/admin supplies.

3. That MCAS Yuma S-4 provide racks and wall lockers during the billeting build-up period; MAWTS-1 will manage the daily operations of all billeting spaces and control the issue, receipt and survey of all linen.

4. That transient units not be scheduled in billeting spaces between 1 Sep 04 and 1 Nov 04 without close liaison with MAWTS-1 S-4.

Recommendation: The above plan be adhered to as close as possible.

Conference Action: Concur. MAWTS-1 S-4 will continue to coordinate with MCAS S-4.

Agenda Item: Work Spaces Within Hangar 220, Buildings 137, 138, 147, 148, 201, 206, 212 and the CALA Building 1579.

Discussion: A detailed joint inspection is required.

Recommendation:

1. That an inspection team, composed of Fleet Liaison and MAWTS-1 Maintenance personnel, inspect all admin/maintenance and supply spaces used during the WTI CRS to identify repair requirements.
2. That Fleet Liaison initiate work requests to Public Works on identified discrepancies and continue follow-up on work requests still pending.

Conference Action: Concur.

Agenda Item: Tractor Trailer (TT) Support.

Discussion: Repair parts and critical low-density items (i.e. Rotor Blades) are essential to the course. Movement of these items will require augment support from station motor pool.

Recommendation: That the station motor pool has one TT on call to transport rotor blades and miscellaneous outsize cargo to MCAS Camp Pendleton/ Miramar.

Conference Action: Concur. MAWTS-1 S-4 will continue to coordinate with MCAS S-4.

Agenda Item: Gray water Disposal During WTI CRS.

Discussion: California environmental laws prohibit the disposal of shower water on the ground. Shower water must be collected and transported back aboard MCAS for disposal.

Recommendation:

1. That station motor transport provide support for this requirement to purge gray water from shower units at Niland, California.
2. That MAWTS-1 S-4 provide a schedule for pickup of gray water at the service point.

3. That MAWTS-1 reimburse station for fuel costs at published mileage rates.

Conference Action: Concur.

Agenda Item: Station Mess Hall hours of operation.

Discussion: During WTI, hours of work for assigned personnel remain from 0600 to 1800, or 1800 to 0600, seven days a week for a period of four weeks on 06 Sep 04 to 28 Oct 04. Personnel assigned duties aboard the Air Station do not normally have an opportunity to subsist at the mess hall during holidays and weekends when hours of operation are 0900-1200 for brunch, and 1500-1700 for dinner. Normally, under these hours, personnel cannot normally subsist at least one meal per day.

Recommendation: Establish normal operating hours, or modified operating hours, on holidays and weekends during the period of 6 Sep 04 to 28 Oct 04, to allow WTI personnel to subsist at least two meals daily.

Conference Action: Concur.

Agenda Item: Supply Deliveries for FedEx and UPS shipments.

Discussion: Normal supply deliveries are made to building 530 for all MAWTS-1 deliveries. During WTI, the number of deliveries increases substantially and includes daily deliveries by FedEx and UPS. Due to security reasons, FedEx and UPS delivery personnel are not able to pass through the flight line security fence to deliver supplies. All FedEx and UPS deliveries are overnight shipments for mission essential aviation parts. In many cases, deliveries include large or multi-pack items that cannot be passed through security turnstiles.

Recommendation: That all FedEx and UPS shipments for MAWTS-1 be delivered to Station Supply, Building 212.

That MAWTS-1 assist Station with supply deliveries by making daily visits to the Station receiving bay to pick-up supplies.

Conference Action: Maj Tibbs, MAWTS-1 S-4, will coordinate with Station Supply.

Agenda Item: Provide assistance with enforcement of ground vehicle traffic laws, the Ground Operations SOP and unit policy.

Discussion: MAWTS-1 provides two Road Masters during WTI to enforce ground vehicle traffic laws off station, primarily on local and federal roads. There are two Ground Safety Officers who are responsible for enforcing both safe driving, bivouac and operational safety, and hazardous material issues. However these two teams are not adequate to patrol the more

than 500 miles of road and multiple bivouac and range sites 24-hours each day. Assistance from local law enforcement agencies, station PMO and station safety personnel are required to increase road patrols, enforce civilian and unit traffic rules, and issue violation warnings or citations.

Recommendation: PMO assist MAWTS-1 in coordinating local law enforcement agencies to share traffic rules and policies, and establish a formal agreement to provide assistance in enforcing traffic laws. Station safety personnel continue, as in past classes, to assist MAWTS-1 in monitoring unit compliance with ground and safety SOPs. PMO/Station Safety immediately notify MAWTS-1 GSO (269-6203) when they witness/cite WTI personnel with a violation.

Conference Action: No PMO representative present at conference. Capt Black, MAWTS-1 DSS, will coordinate with all required agencies.

Agenda Item: Tractor Trailer Access to station and flight line.

Discussion: During each WTI course, in excess of 130 TTs are involved in both the deployment and retrograde phases of the exercise. Many of these TTs require entry aboard station and a large percentage of these require further entry onto the flight line.

Recommendation: Allow tractor-trailers to enter station via the North gate during normal business hours, Monday-Saturday. Designate the flight line gate to be used by all TT's requiring entry onto the flight line.

Conference Action: Concur.

Agenda Item: Use of Station Armory by WTI Units

Discussion: MAWTS-1 does not require that external units bring personal or crew-serve weapons to Yuma in support of WTI. Many units choose however not to separate their personnel from their weapons in the event that they are ordered to deploy elsewhere in support of a real-world contingency. Many units also choose to bring weapons in order to enhance their own unit training while here. Field units will establish a field armory, however for the units working aboard station will ask for armory space to store these weapons. MAWTS-1 has no armory.

Recommendation: Station permits units to temporarily store weapons in the station armory during WTI.

Conference Action: Concur.

Agenda Item: Flight Line Access Procedures

Discussion: Every WTI, MAWTS-1 receives more than 800 maintenance and ordnance augments that work on the flight line. These personnel all require flight line access.

Recommendation: All agree on policy and procedures for granting flight line access to all WTI augments and aircrew requiring access to the MCAS Yuma flight line.

Conference Action: Concur. MAWTS-1 Maintenance will continue to coordinate with Station Airfield Operations.

Agenda Item: Access through flight line turnstiles during crew changes.

Discussion: The security system does not allow PMO to freewheel the turnstiles. Will there be PMO personnel available to unlock the turnstiles to allow them to freewheel?

Recommendation: Ensure PMO has personnel available during crew changes to unlock the turnstiles or request additional security personnel line numbers to cover the turnstiles during crew changes.

Conference Action: MAWTS-1 will provide six augments to Station Airfield Operations to work the Parks Gate and vehicle gate at hangar 220 during WTI 1-05. PMO was not present at the conference, but MAWTS-1 Maintenance and SgtMaj will coordinate with PMO and Station Airfield Operations.

Agenda Item: Flight Line Vehicle Passes and Licensing Procedures

Discussion: MAWTS-1 will rent approximately 80 vehicles for the upcoming WTI class. All of these vehicles will require flight line parking passes as the MAWTS-1 Motor Transport Section is based out of Bldg 202, on the flight line. Additionally, approximately 30 of these vehicles will be used by maintenance and supply personnel and require operation on the flight line.

Recommendation: Station Ops grant flight line passes for the vehicles requiring full-time operation on the flight line and flight line parking passes for the remainder of the vehicles. Additionally, approximately 2 – 3 classes be held to license personnel for vehicle operation aboard the MCAS Yuma flight line.

Conference Action: Concur. MAWTS-1 will limit flight line passes to approximately 25 vehicles.

Agenda Item: WTI Check-In and Flight Line Access

Discussion: Approximately 1800 aircrew and maintenance personnel will require flight line access in support of WTI 1-05.

Recommendation: PMO provide the capability to swipe WTI personnel ID cards for flight line access upon check-in at Bldg 212.

Conference Action: Nonoccurrence. This capability is not available at this time.

Agenda Item: KC-130 Parking During WTI 1-05.

Discussion: Augment KC-130s need to be located as close to the MAWTS-1 KC-130 aircraft as possible.

Recommendation: 1. In support of WTI 1-05, park course KC-130s on flight line numbers 20-23.

2. Place any blue air or augment KC-130s supporting WTI as close as possible to spots 20-23.

Conference Action: Concur.

Agenda Item: Sole use of CALA, Oscar and Alpha Taxiway.

Discussion: The CALA is used to park all participating fixed wing aircraft. Alpha taxiway is used to park all participating AH-1 aircraft. Oscar taxiway is used to stage ordnance and aircraft support equipment. Aircraft taxi procedures preclude the active use of Oscar. Staged support equipment allows for towing of the aircraft through Oscar as required.

Recommendation: That WTI aircraft have sole use of the CALA, Alpha and Oscar taxiways.

Conference Action: Concur.

Agenda Item: WTI aircraft parking on VAL Line during WTI.

Discussion: During previous WTIs, MAWTS-1 had access to VAL parking spaces for VIP aircraft participating in WTI Flight Evolutions.

Recommendation: That MAWTS-1 Operations coordinate all transient aircraft parking support with MCAS Yuma operations/visiting aircraft line.

Conference Action: Concur.

Agenda Item: TAFDS support for WTI 1-05 aircraft.

Discussion: Past WTIs required extended operating hours due to known operational requirements.

Recommendation: Dates and times requested will be submitted via letter.

Conference Action: Concur.

Agenda Item: TAFDS support for WTI 1-05 aircraft.

Discussion: The Station TAFDS must be manned by certified MWSS refueling personnel during WTI 1-05. This requirement is established by a waiver that allows WTI assigned aircraft to proceed through the TAFDS with Ordnance loaded, and prevents civilians from operating the TAFDS.

Recommendation: TAFDS must be manned during flight operations by certified MWSS personnel.

Conference Action: Concur.

Agenda Item: Fixed Wing Hot Refueling Requirement for WTI 1-05 aircraft.

Discussion: Due to the large aviation fuel requirement, and lack of a fixed wing hot refueling capability during WTI, it is requested that additional fuel trucks be located at the CALA to provide this support during WTI 1-05.

Recommendation: Additional fuel trucks be provided at the CALA in order to provide a fixed wing hot refueling capability during WTI.

Conference Action: No longer required for WTI 1-05.

Agenda Item: Enactment of W1-89 waiver.

Discussion: W1-89 waiver allows MAWTS-1 to load specified ordnance in the Alpha Taxiway and Lines 1 and 2 of flight line area one. Additionally, the waiver allows MAG-13 to load up to 10,000 lbs of NEW on their flight line areas because the CALA is clogged with MAWTS assigned aircraft.

Recommendation: Enact W1-89 waiver from 20 Sep – 23 Oct 04.

Conference Action: Concur. Capt Bailliff, MAWTS-1 Ordnance, will confirm with Station Safety this is complete.

Agenda Item: Aircraft Parking on Alpha Taxiway During WTI 1-05.

Discussion: During DT 2-04, required waivers to allow parking on the Alpha taxiway within 1000' of the active runway were not in place prior to the start of the course.

Recommendation: MCAS Operations ensure waivers are in place to allow aircraft parking on the Alpha taxiway without the 1000' restriction, and that applicable NOTAMS are released.

Conference Action: Concur. Mr. Mills, Station Airfield Operations, confirms waiver is complete.