

## SUPPORT AGREEMENT

1. AGREEMENT NUMBER <i>(Provided by Supplier)</i> 3M8Q-97274-115	2. SUPERSEDED AGREEMENT NO. <i>(If this replaces another agreement)</i> None	3. EFFECTIVE DATE (YYMMDD) 97 Oct 01	4. EXPIRATION DATE <i>(May be "Indefinite")</i> Indef
5. APPLYING ACTIVITY		6. RECEIVING ACTIVITY	
a. NAME AND ADDRESS Commander U.S. Army Signal Center & Ft Gordon ATTN: ATZH-RMR Fort Gordon, Georgia 30905-5013		a. NAME AND ADDRESS Commanding Officer U.S. Marine Corps Detachment Fort Gordon, Georgia 30905	
b. MAJOR COMMAND W26CJU		b. MAJOR COMMAND M95464	
7. SUPPORT PROVIDED BY SUPPLIER			
a. SUPPORT <i>(Specify what, when, where, and how much)</i>		b. BASIS FOR REIMBURSEMENT	c. ESTIMATED REIMBURSEMENT
FY 98 BASOPS Recurring Reimbursable Estimate:			\$5,977.99
FY 99 BASOPS Recurring Reimbursable Estimate:			\$6,159.13
ADDITIONAL SUPPORT REQUIREMENTS ATTACHED: <input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO	
8. SUPPLYING COMPONENT		9. RECEIVING COMPONENT	
a. COMPTROLLER SIGNATURE J. SHERWOOD EVERETTE COL, SC, DRM	b. DATE SIGNED	a. COMPTROLLER SIGNATURE <i>[Signature]</i>	b. DATE SIGNED 1 Oct 98
c. APPROVING AUTHORITY		c. APPROVING AUTHORITY	
(1) Typed Name ROBERT C. ZELAZNY, COL, GS		(1) Typed Name J. C. CUDDY, COL, USMC	
(2) Organization Chief of Staff		(2) Organization Dep. Dir Trng & Ed Div	
(3) Telephone Number 706-791-2114		(3) Telephone Number DSN 278-3731	
(4) Signature <i>[Signature]</i>		(4) Signature <i>[Signature]</i>	
(5) Date Signed 981218		(5) Date Signed 981005	
10. TERMINATION <i>(Complete only when agreement is terminated prior to scheduled expiration date.)</i>			
a. APPROVING AUTHORITY SIGNATURE	b. DATE SIGNED	c. APPROVING AUTHORITY SIGNATURE	d. DATE SIGNED

11. GENERAL PROVISIONS (Complete blank spaces and add additional general provisions as appropriate: e.g., exceptions to printed provisions, additional parties to this agreement, billing and reimbursement instructions.)
- The receiving components will provide the supplying component projections of requested support. (Significant changes in the receiving component's support requirements should be submitted to the supplying component in a manner that will permit timely modification of resource requirements.)
  - It is the responsibility of the supplying component to bring any required or requested change in support to the attention of See block 5a prior to changing or cancelling support.
  - The component providing reimbursable support in this agreement will submit statements of costs to:  
Defense Accounting Office, Fort Gordon, GA 30905
  - All rates expressing the unit cost of services provided in this agreement are based on current rates which may be subject to change for uncontrollable reasons, such as legislation, DoD directives, and commercial utility rate increases. The receiver will be notified immediately of such rate changes that must be passed through to the support receivers.
  - This agreement may be cancelled at any time by mutual consent of the parties concerned. This agreement may also be cancelled by either party upon giving at least 180 days written notice to the other party.
  - In case of mobilization or other emergency, this agreement will remain in force only within supplier's capabilities.

This agreement consists of the following:

- DD Form 1144
- Cost Worksheet
- Annex A-General Provisions and Costing Procedures
- Annex B-Specific Provisions
- Mission Statement

DISTRIBUTION:

Dir, Training & Education Div, Marine Corps Combat Development Command  
(C4673), 1019 Elliot Road, Quantico, VA 22134 (1)  
CO, U.S. Marine Corps Detachment, Fort Gordon, GA 30905 (1)  
Program Budget Division, DRM (3)  
Each Supplying Activity (1)

ADDITIONAL GENERAL PROVISIONS ATTACHED:  YES  NO

12. SPECIFIC PROVISIONS (As appropriate: e.g., location and size of occupied facilities, unique supplier and receiver responsibilities, conditions, requirements, quality standards, and criteria for measurement/reimbursement of unique requirements.)

Strength of Organization Supported (Authorized Permanent Party): 12 (2 Officers, 10 Enlisted)

Average Student Load: 41 for FY 98 (student load to increase in FY 99; actual number unavailable when ISA prepared). Total: 53 for FY 98

Facilities Occupied: Building 25425 (23,493 sf) and Building 25426 (2,000 sf). Total square feet: 25,493

The Defense Accounting Office, USASC&FG, Fort Gordon, Georgia, will submit monthly billings on SF 1080 to the address in block 6a. Receiver will provide DD Form 448 (Military Interdepartmental Purchase Request) to Commander, USASC&FG, ATTN: ATZH-RMB, Fort Gordon, Georgia 30905-5010. Initial MIPR should be submitted by 1 October of each fiscal year.

ADDITIONAL SPECIFIC PROVISIONS ATTACHED  YES  NO

A	B		C	D	E	F	G	H	I	J	K
1 COST SHEET A BASE SUPPORT WORKSHEET FOR FY 98/99 SUPPORTING THE U.S. MARINE CORPS DETACHMENT 30905-5676											
2 FUNCTION/	NEW	OLD		WKLD	FY97 TOT	FY97 POST	FY97	FY 98	FY 98 TOTAL	FY99 INFLATED ESTIMATE	
3 CATEGORY	ISA	ISA	AMS	FACTOR	COST	WK LD	UNIT COST	WK LD	COST	(Infla rate FY98 to FY99 = 1.0303	
4	CAT	CAT					(F/G = H)			(J*Infl rate = K Est FY 99 COST)	
5										(Estimate not 97 cost inflated)	
6	BASOPS SUPPORT:		Note: Services in bold print are reimbursable.						FY97 cost)		
7 PUBLICATIONS	1	B-1	325796YO	IPOP	\$ 88,359.00	14420	\$ 4,741	53	\$ 251.25	\$ 258.66	
8 RECORDS MGMT	1	B-1	325796YO	IPOP	\$ 31,990.00	14420	\$ 2,218		\$ -	\$ -	
9 LIBRARY	1	B-20	325796YO	IPOP	\$ 21,587.00	9644	\$ 2,238	53	\$ 118.63	\$ 122.23	
10 VISUAL	2	B-2	325790	IPOP	\$ 1,780,920.00	12892	\$ 138,141	53	\$ 7,321.50	\$ 7,543.34	
11 TION SPT	3	B-3	325796PO	IPOP	\$ 1,679,334.00	11706	\$ 134,917	53	\$ 7,150.58	\$ 7,367.24	
12 INFORMATION-MAINTAIN SERVER	3	B-3	325796PO	ICOST	\$ -				\$ 200.00	\$ 206.06	
13 CHAPLAIN	4	A-1	325798.NB	IPOP	\$ 283,300.00	10910	\$ 25,967	53	\$ 1,376.25	\$ 1,417.95	
14 CPD	5	B-4	325796GC	IPOP	\$ 855,200.00	2308	\$ 370,537		\$ -	\$ -	
15 EEO	5	B-4	325796.N	IPOP	\$ 221,600.00	3215	\$ 68,927		\$ -	\$ -	
16 CMD/PROTOCOL	7	A-2	325796.NA	IPOP	\$ 531,700.00	11971	\$ 44,416	53	\$ 2,354.03	\$ 2,425.36	
17 EEO	7	A-2	325796.N	IPOP	\$ 101,800.00	10896	\$ 9,343	53	\$ 495.17	\$ 510.18	
18 IG	7	B-35	325756.NB	IPOP	\$ 107,100.00	12122	\$ 8,835	53	\$ 468.28	\$ 482.45	
19 COMMON USE AREAS	8	A-3	325779.M	IPOP	\$ 2,574,924.00	15944	\$ 161,495	53	\$ 8,559.39	\$ 8,818.74	
20 COMMUNICATIONS	9	B-6	325795	IPOP	\$ 2,139,800.00	11203	\$ 191,002	53	\$ 10,123.13	\$ 10,429.66	
21 FAM SPT DIV	11	B-7	325798.S	IPOP	\$ 260,700.00	10910	\$ 23,898	53	\$ 1,266.46	\$ 1,304.54	
22 CFA ADMIN	11	B-7	325796.S	IPOP	\$ 460,800.00	10910	\$ 42,236	53	\$ 2,238.53	\$ 2,306.36	
23 CHILD DEVELOP	11	B-7	325719	IPOP	\$ 1,458,632.00	10910	\$ 133,697	53	\$ 7,085.93	\$ 7,300.63	
24 ARMY COMM SVC	11	S-7	325720	IPOP	\$ 791,292.00	10910	\$ 72,529	53	\$ 3,844.04	\$ 3,960.51	
25 CUSTODIAL BASIC	12	B-9	325779M	SQFT			\$ 90.006		\$ -	\$ -	
26 CUSTODIAL PERIODIC	12	B-9	325779M	SQFT			\$ 0.009		\$ -	\$ -	
27 DISASTER PREP	13	A-4	325796.N	IPOP	\$ 86,700.00	10589	\$ 8,188	53	\$ 433.35	\$ 447.10	
28 EDUCATION SVCS	15	B-10	OTH33	IPOP	\$ 1,084,900.00	7886	\$ 137,573	53	\$ 7,291.36	\$ 7,512.29	
29 ENTOMOLOGY	16	B-15	325779M3	SQFT	\$ 177,200.00	8972164	\$ 0.020	25493	\$ 503.49	\$ 518.74	
30 HAZMAT DISP	17	A-5	325756	T-I DOC	(No record of hazmat material turned in.)				\$ -	\$ -	
31 HAZMAT ANAL	17	A-5	325756	Per Svc					\$ -	\$ -	
32 ENVIRON COMPL	18	A-5	325756	IPOP	\$ 2,030,386.00	15961	\$ 127,209	53	\$ 6,742.09	\$ 6,946.37	
33 EQUIP MAINT	19	B-12	325796CD	WO					\$ -	\$ -	
34 EQUIP MAINT-Copiers/Fax	19	B-12	325796Y	WO					\$ -	\$ -	
35 EQUIP MAINT-Computers	19	B-12	325796P	WO			\$ 100.000	1	\$ 100.00	\$ 103.03	
36 ENGR SPT	21	B-11	325779M	Project	(No projects planned.)				\$ -	\$ -	
37 FACILITY M&R	22	B-15	325778K	SQFT	\$ 13,442,613.00	8972164	\$ 1,498	25493	\$ 38,195.08	\$ 39,352.39	
38 FACILITY M&R-Grounds Maint	22	B-15	325778K	SQFT	\$ 495,797.00	3720714	\$ 0.133		\$ -	\$ -	
39 FIRE PROTECTION	24	A-6	325779M	SQFT	\$ 1,849,800.00	19461406	\$ 90.65	25493	\$ 2,423.10	\$ 2,495.52	
40 FOOD SVC	25	B-17	325796F	Meal	\$ 3,561,256.00	1933001	\$ 1,842		\$ -	\$ -	
41 FOOD SVC-Bax Lunches	25	B-17	325796F	Meal					\$ -	\$ -	
42 HOUSING/LODGING	27	B-19	325796H	IPOP	\$ 844,624.00	10910	\$ 77,417	12	\$ 929.01	\$ 957.16	
43 LAUNDRY (Linens)	28	B-22	325796EO	IPOP	\$ 399,916.00	10476	\$ 38,174		\$ -	\$ -	
44 LEGAL SERVICE	29	B-23	325796.NB	IPOP	\$ 813,800.00	13499	\$ 60,286	53	\$ 3,195.16	\$ 3,291.97	
45 COURT WITNESS	29	B-23	325796.NB	IPOP	\$ 12,300.00	13499	\$ 9,911		\$ -	\$ -	
46 CENTRAL MAIL ROOM	30	B-1	325798YO	IPOP	\$ 89,946.00	14420	\$ 6,238	53	\$ 330.59	\$ 340.61	
47 POSTAL SECTION	31	B-1	325798YO	IPOP	\$ 141,384.00	14420	\$ 9,805	53	\$ 519.65	\$ 535.51	
48 POSTAGE SERVICE	31	B-1	325798YO	Per Mth			\$ 48,168	12	\$ 577.99	\$ 595.51	
49 AG	33	B-24	325796GD/GF	IPOP	\$ 2,396,000.00	21847	\$ 109,672	53	\$ 5,812.61	\$ 5,988.73	
50 AG ACAP	33	B-24	434734	IPOP	\$ 103,500.00	21847	\$ 4,737	53	\$ 251.09	\$ 258.70	
51 RE & FITNESS	35	A-8	325796.S	IPOP	\$ 941,600.00	14137	\$ 66,605	53	\$ 3,530.08	\$ 3,637.05	
52 S	35	A-7	325796.S	IPOP	\$ 431,800.00	15839	\$ 27,262	53	\$ 1,444.88	\$ 1,488.66	
53 FUNERAL	36	B-26	434716	IPOP	\$ 34,205.00	11031	\$ 3,101	53	\$ 184.34	\$ 189.32	
54 SERVICE	39	A-9	326796.TB	IPOP	\$ 792,200.00	15961	\$ 49,633	53	\$ 2,630.57	\$ 2,710.28	
55 PUBLIC AFFAIRS	41	A-2	325796.NB	IPOP	\$ 305,100.00	14137	\$ 21,582	53	\$ 1,143.83	\$ 1,178.49	
56 CONTRACT	42	B-28	325796W	IPOP	\$ 1,442,954.00	13790	\$ 104,638	53	\$ 5,545.80	\$ 5,713.84	
57 REFUSE COLLECTION	43	B-29	325779M2	IPOP	\$ 239,200.00	18179	\$ 13,158	53	\$ 697.38	\$ 718.51	
58 RES MGMT ISA	44	B-30	325756U	IPOP	\$ 118,889.00	49	\$ 2,426.306	1	\$ 2,426.31	\$ 2,499.82	
59 RES MGMT AIEP	44	B-30	325756U	IPOP	\$ 67,023.00	8653	\$ 7,737	53	\$ 410.04	\$ 422.47	
60 SAFETY	46	A-10	325796.NB	IPOP	\$ 236,300.00	15944	\$ 14,821	53	\$ 785.49	\$ 809.29	
61 SECURITY SVC	47	A-9	326796.TD	IPOP	\$ 211,300.00	15961	\$ 13,239	53	\$ 701.64	\$ 722.90	
62 DRUGS/ALCOHOL	49	A-2	325796.G	IPOP	\$ 123,800.00	14123	\$ 8,766	53	\$ 464.59	\$ 478.67	
63 INSTL RETAIL SPL	50&51	B-21	325796BC	PO			\$ 100.000	10	\$ 1,000.00	\$ 1,030.30	
64 & STORAGE			BA/BB						\$ -	\$ -	
65 CENTRAL ISSUE FACILITY	50	B-21	325796BB	IPOP					\$ -	\$ -	
66 CONRAD HALL	52	B-20	321731.2	IPOP	\$ 163,000.00	9844	\$ 16,902	53	\$ 895.79	\$ 922.93	
67 RANGE	53	B-31	324773.3	IPOP	\$ 44,800.00	10337	\$ 4,334	12	\$ 52.01	\$ 53.58	
68 CIT	53	B-31	OTH33	IPOP	\$ 48,800.00	10337	\$ 4,721		\$ -	\$ -	
69 TRANSPORTATION	54	B-32	325796D/M	IPOP	\$ 3,065,000.00	12695	\$ 241,434	53	\$ 12,795.98	\$ 13,183.70	
70 Non-HHG Packing & Crating	54	B-32	325796M	IJO					\$ -	\$ -	
71 UTILITIES	55	B-33	325779J	SQFT	\$ 10,003,658.00	8972164	\$ 1,115	25493	\$ 28,423.83	\$ 29,285.07	
72 GSA FLEET	56	B-12	325796D	Per Veh			\$ 4,100.000	1	\$ 4,100.00	\$ 4,224.23	
73											
74 BASOPS TOTAL:					\$ 59,068,789.00				\$ 187,370.90	\$ 192,512.84	
75 One-time Reimbursable:									\$ 0	\$ 0	
76 Recurring Reimbursable:									\$ 5,977.99	\$ 6,159.13	
77 Non-Reimbursable:									\$ 181,392.90	\$ 186,353.71	
78 TOTAL									\$ 187,370.90	\$ 192,512.94	

**ANNEX A**  
**GENERAL PROVISIONS AND COSTING PROCEDURES**  
**INTERSERVICE SUPPORT AGREEMENT (ISA) #W88M8Q97274-115**  
**U.S. MARINE CORPS DETACHMENT**  
**FORT GORDON, GEORGIA 30905**

1. APPLICABILITY: This agreement describes base support services provided by USASC&FG (Supplier) to the (Receiver) IAW Department of Defense Instruction 4000.19, 9 August 1995.

2. DEFINITION OF TERMS:

a. Base Support Provider: An Army activity that is funded to perform functions defined in AR 37-100-XX as BASOPS (-) Maintenance and Repair (RPM), Minor Construction (RPM), Environmental Compliance, Base Communications, Child Development Services, Youth Services, Family Centers (Army Community Services), Army Continuing Education System, or Audio Visual Support.

b. Base Support Customer: Any tenant organization that requests and receives base support services described in 2a above.

c. Defense Working Capital Fund Customer: These customers were previously identified as Defense Business Operations Revolving Fund (DBOF) customers. These organizations operate by selling services or products to customers using revolving funding concept. Examples include Defense Commissary Agency (DeCA), Defense Printing Service (DPS), Defense Reutilization and Marketing Offices (DRMO), and Defense Finance and Accounting Service (DFAS).

3. POLICY REFERENCES:

a. Army Reimbursable Policy issued May 19, 1995 by the Assistant Secretary of the Army for Financial Management and Comptroller.

b. DODI 4000.19, 9 August 1995, Interservice and Intergovernmental Support.

c. SAFM-BUR Message DTG 211530Z Dec 95, subject: Revisions to the Army Reimbursable Policy (ARP).

d. SAFM-BUR Message DTG 271424Z May 97, subject: Army Reimbursable Policy (ARP).

e. HQ TRADOC Letter, ATBO-GFS, 26 January 1993, subject: Transition of U.S. Army Reserve (USAR) Base Operations Support (BASOPS).

4. REIMBURSEMENT AND LEVEL OF SERVICE POLICY AND CONSIDERATIONS:

Above references provide current Army policy on reimbursement for base support services. We are required to provide a standard level of support (SLOS) to all Army tenants. The SLOS may be adjusted to meet reduced resource levels; however, reductions will be assessed on a fair and equitable basis for both host and tenant activities.

a. ARMY TENANTS (OMA): We provide standard level of support without reimbursement. Tenants must reimburse for services above standard level of service (ASLOS) and mission unique requirements. Support is considered "mission unique" when the service is not provided as standard on the post and is required solely for a tenant's mission.

b. ARMY TENANTS (OMAR, RDTE): Customer must pay for incremental direct costs and above standard level of service.

c. DEFENSE WORKING CAPITAL FUND ORGANIZATIONS: Customer must pay for all support services unless a transfer of funds for non-incremental costs has been made. Fund transfer from the Defense Commissary Agency (DECA) has been completed and they pay only for incremental direct costs. All other Defense Working Capital Fund organizations must pay for all provided services. This is OSD guidance and has been included in the Department of the Army Reimbursable Policy.

d. TENANTS OF OTHER DOD SERVICES: With the exception of the DOD Consolidated Training, chartered under the Interservice Training Review Organization (ITRO) concept, customers must

reimburse for incremental direct costs, e.g. requested services that increase our direct costs and for services above standard level of support.

e. All ARMY OFF-POST ORGANIZATIONS: Customers receiving recurring or Ad Hoc base support, e.g. MEPCOM, Recruiting Command, National Guard, Reserve Shop Smart and Annual Training, and BASOPS Transition Programs must reimburse for base support services.

5. DETERMINATION OF COSTS:

a. Cost of services is calculated for both reimbursable and non-reimbursable services to:

(1) ensure that supplier and receiver are aware of the cost of doing business for budget planning and programming purposes.

(2) refine our skills and cost techniques to improve accuracy of cost and workload projections.

b. Normally, we will use units of measure contained in DODI 4000.19. Exceptions to this policy include:

(1) Developed cost estimates which do not pass statistical realism tests.

(2) Unit of measure is not consistent with functional workload reporting requirements.

(a) In these cases, we will use other programmable factors to develop our cost projections.

(b) If no other programmable factors are available, we will use our most recent historical data to calculate unit cost and develop workload projections. However, historical data must pass extreme value and sensitivity analysis tests before use.

(3) Programmed maintenance and repair projects will be based on actual engineering cost estimates provided by the DPW. In the majority of cases, estimated costs will be based on the model  $Y = BX$  where:

(a)  $B$  = Cost per unit. Calculated by dividing baseline cost data by the value of the selected programmed variable.

(b)  $X$  = Projected workload value for customer served. Current programmable variables include population served, square feet of assigned facilities, number of acres maintained, tons of refuse removed per year, etc. Additional programmable factors will be added, when identified and verified as statistically accurate for projection purposes.

(c)  $Y$  = Projected cost for service.

Caution: These are projected costs only. Some service costs may vary significantly from actual billed costs.

#### 6. AMENDMENTS AND COST UPDATES:

a. ISAs are subject to amendment for scope, as required, and annual cost updates. In most cases, we will review our base support cost estimates on an annual basis to ensure accuracy of labor and material costs and changes in standard level of service due to budget reductions. However, limiting factors may preclude annual update. In these cases, inflation rates contained in the DOD Comptroller's Annual Inflation Guidance will be applied for cost update. These rates are applicable to all services and recognized in Congressional Budget Justifications.

b. Minor changes, mutually agreed upon, may be made at any time by pen and ink changes or attachment of addendum pages. These changes should be signed by both Supplier and Receiver Approval Authorities.

7. MOBILIZATION IMPACT:

a. Please note that unprogrammed mobilization requirements may affect our standard level of support. If this occurs, we will provide immediate notification of the reduced service and will ensure that service adjustment is made on an equitable basis for all base customers.

b. Please call or E-Mail us if you become aware of any programmed activities that affect real property or projected workload estimates contained in this agreement.

8. SECOND DESTINATION TRANSPORTATION (SDT): HQDA guidance requires the losing MACOM and the Army Reserves to program, budget, and fund for Second Destination Transportation (SDT).

a. Any residual excess Class VII equipment brought to the Installation Director of Public Works (DPW) will require a fund citation from the losing MACOM for further processing.

b. Fund citation will include SDT and maintenance resources to bring equipment to 10-20 standards, if required.

9. REDUCED LEVELS OF SUPPORT: The Army Reimbursable Policy (ARP) acknowledges that we may be required to reduce our standard level of support to offset BASOPS budget shortfalls. Tenants have the opportunity to buy back the higher level of service, accept the reduced level of support or, if possible, seek an alternate source to make up for the reduced service. Reference 3b allows receivers to seek support from other sources, when cost effective. Significant changes in the standard level of service will be re-negotiated.

10. AGREEMENT CHANGES:

a. If you desire any changes to the services described in this agreement, please provide at least 180 days advance notice to negotiate the desired modifications.

b. Reference 3b recommends this time window to minimize confusion and ensure two party awareness of potential service cancellations and associated funding implications.

11. LET US KNOW: Our major objective and focus is customer service. Accordingly, your comments and recommendations are critical to the continued improvement of our Base Support Services Program. Comments and recommendations should be forwarded to the Program Analysis Branch, Force Management Analysis Division, (ATZH-RMR) Directorate of Resource Management, Fort Gordon, GA. Specific points of contact are:

a. Ms. Pat Ashcraft, DSN 780-4014, commercial 791-4014; E-Mail to ASHCRAFP@EMH.GORDON.ARMY.MIL

b. Ms. Vicky Martin, DSN 780-2430, commercial 791-2430; E-Mail to MARTINV@EMH.GORDON.ARMY.MIL

c. Our Fax number is 791-2969.

DEFINITION OF TERMS.

1. Direct Cost: Directly associated to the work center providing the service or creating the product. Examples include labor for workers and first and second line supervisors, supplies consumed by work center performing actual work, TDY by work center performing actual work, contracts directly attributable to product/service, training of work center personnel, equipment directly used and paid for in OMA, transportation costs (mailing/shipping), and any other day-to-day operating costs by the work center.

2. DOD Components: Components such as an installation, activity, customer/tenant of the Office of the Secretary of Defense, the Military Departments, the Joint Staff, the Unified Commands, the Defense Agencies, Army Reserves, Air Force Reserves, Air National Guards, and the DOD Field Activities.

3. Government Components: Consists of non-DOD Federal Departments and Agencies, state and local governments, and Cooperative Administrative Support Units (CASUs).
4. Incremental Costs: The increase or decrease in total costs that would result from a decision to increase or decrease output level, to add a new service or task, or to change any portion of operations.
5. Indirect Costs (Overhead): Indirect costs, sometimes referred to as overhead or general and administrative costs, consist of costs that cannot readily, or directly, be identified or tracked to a specific customer (cost object) in an economically feasible way. Customers do not pay for indirect costs.
6. Intergovernmental Support: Support provided by a DOD Component to a Governmental Component, and vice versa.
7. Interservice Support: Support provided by one DOD Component to a DOD Component of another Military Service, Agency, Unified Command, Reserve, Guard, or Field Activity.
8. Intraservice Support: Support provided by one Army activity to another Army activity, e.g. TRADOC school on FORSCOM installation.
9. Non-Reimbursable Support: The cost of providing services that are within the mission of the host activity and are provided to all host and tenant activities regardless of level of use. These services are provided to customer tenants without charge.
10. Reimbursable: All identifiable, incremental direct costs incurred in providing services to tenant organizations are considered reimbursable costs.
11. Traceability: The ability to assign a cost directly to a specific activity or cost object by identifying or observing specific resources consumed by the activity or cost object.

ANNEX B  
SPECIFIC PROVISIONS  
INTERSERVICE SUPPORT AGREEMENT (ISA) #W33M8Q97274-115  
U.S. MARINE CORPS DETACHMENT  
FORT GORDON, GEORGIA 30905

(1) ADMINISTRATIVE SERVICES: (.YO)

Supplier Will:

1. Publications and Forms: Manage, stock and control SF, local and higher headquarters (DA, DOD) forms and government publications. (ACTION: DOIM)

3. Reference Library: Provide access to post reference libraries. (ACTION: DOIM)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures.

(2) AUDIO AND VISUAL INFORMATION SERVICES: (PE)

Supplier Will:

1. Audio and Visual Information Services:

a. Issue, for loan, training aids, devices, audio visual, and visual information equipment. (ACTION: DPTM)

Standard Level of Service: Provide temporary loan of equipment on a first-come-first-service basis.

b. Provide video production support for MOS unique instruction/training. (ACTION: DPTM)

Standard Level of Service: Customer must provide a blank tape for reproduction of DOD/DA multimedia products.

c. Provide non-standard graphics. (ACTION: DPTM)

Standard Level of Service: Limited to Self-help Lab and consultation to assist customers. Graphic reproduction limited to two each per original.

d. Provide still photo service and DA 201 photos. (ACTION: DPTM)

Standard Level of Service: Provide during normal duty hours. Service after normal duty hours is reimbursable. Standard photo size-color 5x7.

e. Provide portable sound and presentation support. (ACTION: DPTM)

Standard Level of Service: Provide during normal duty hours (Command, Brigade, Battalion level only). Command Group support priorities take precedence. After duty requirements supported with temporary loan of portable equipment - customer operated.

f. Provide Video Teleconference (VTC) Support. (ACTION: DPTM)

Standard Level of Service: Provide during normal hours of operation, Monday - Friday. Service after normal duty hours is reimbursable.

g. Reserve Alexander/Olmstead Hall for command level programs, conferences and graduations. (ACTION: DPTM)

Standard Level of Service: Provide during normal hours of operation, Monday - Friday. Organization and training meetings are not scheduled. After duty hours limited. Reimbursement required for overtime.

## 2. Device Fabrication, Maintenance and Repair:

a. Provide non-standard training aids and devices. (ACTION: DPTM)

Standard Level of Service: Provide without cost if local manufacture is appropriate. If commercial procurement is

required, customer must obtain VI Manager approval and provide fund cite for purchase.

b. Provide maintenance and repair of TSC fabricated aids and devices. (ACTION: DPTM)

Standard Level of Service: Provide repair and maintenance of TSC fabricated devices based on fair wear and tear. Modifications for unique customer requirements are reimbursable.

Receiver Will:

Make requirements known and comply with directives, policies and procedures. Reimburse Supplier for service provided outside the base level of support described above.

(3) AUTOMATED DATA PROCESSING AND AUTOMATION SERVICES: (.PO)

Supplier Will:

1. Provide data processing services to include: systems analysis, design, development, execution, and life cycle maintenance. (ACTION: DOIM)
2. Serve as focal point for problem resolution on matters pertaining to software/operating system interfaces, Local Area Networks (LAN), and PROFS. (ACTION: DOIM)
3. Maintain server.

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures.

(4) CHAPEL AND CHAPLAIN SERVICES: (.NB)Supplier Will:

Provide for the pastoral and religious needs of all faiths within the military community. Includes pastoral ministries, worship services, religious rites, pastoral visits, spiritual counseling, and religious education. (ACTION: Chaplain)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures.

(6) CLUBS (Not costed)Supplier Will:

Provide access to Nonappropriated Fund (NAF) facilities such as post golf courses, bowling centers, military clubs (i.e. officer, NCO), community and recreational clubs. Includes a professionally supervised golf program and a diversified bowling program encompassing open or organized leagues for men and women and competitive tournaments. (ACTION: DCA)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures.

(7) COMMAND SUPPORT: (.NA/N/NB)Supplier Will:

1. Command Group. Provide top level administrative and logistical support to all tenant units and activities in accordance with intra/interservice agreements. (ACTION: Command Group)

2. EOO. Provide technical guidance and assistance to tenant activities, units, and organizations regarding Affirmative Action Plans, Consideration of Others (CO2), and EO policies and procedures. Process complaints of discrimination. Make available advisors/facilitators for discussion, guidance, and assistance to personnel and supervisors for discrimination and sexual harassment situations on and off the installation. (ACTION: EOO)

3. Inspector General (IG) Services. (.NB)

Perform investigation of installation matters as directed by the Commanding General. Performs routine services as required by AR 20-1. Provides assistance as requested. Receives and evaluates for Inspector General appropriateness all complaints, allegations, requests for assistance submitted by telephone, in writing, or on a walk-in basis. Conducts Preliminary Analyses (PA) and IG Fact Finding to ensure appropriate disposition of the problem or situation. Conducts investigations or inquiries as required. Responds to DOD Hot-Line/Office of the Inspector General Taskings, as requested. Responds to Privacy Act and Freedom of Information Act (FOIA) requests for records' release. Conducts inspections. Conducts systemic and compliance IG and Special, Quick-Look, and Follow-up Inspections of all installation units, as required. (ACTION: IG)

Standard Level of Service: Acknowledge receipt and initiate action within 48 hours. Complete Preliminary Analysis (PA) and Fact Finding as soon as possible. Ensure follow-up action is completed as necessary and complainants are promptly notified of findings. Acknowledge receipt of complaints in writing or orally and initiate action within 48 hours. Respond to DOD Hot-Line/OTIG taskings within 24 hours. Respond to Privacy Act and FOIA requests in writing within 10 days and forward to U.S. Army Inspector General Agency Records Release Office. Notify unit of Special, Quick-Look, and Follow-up Inspections as soon as possible and by most expedient means.

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures.

(8) COMMON USE FACILITY OPERATIONS, MAINTENANCE, REPAIR AND CONSTRUCTION: (.M)

Supplier Will:

Provide support within funding limits for the maintenance, repair and minor construction or alteration of common use infrastructure (roads, grounds, structures, real property, and installed equipment) to ensure safe operating conditions. Also, promote energy conservation and provide limited snow removal. The Public Works Division will provide only minimum levels of support to ensure safety since no additional funds are available. (ACTION: DPW)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures.

(9) COMMUNICATION SERVICES: (.P)

Supplier Will:

1. Provide communication services covering the receipt, transmission, routing, and distribution of teletype/AUTODIN data and radio communications. (ACTION: DOIM)
2. Provide basic common user telephone service, to include DSN (AUTOVON) access. (ACTION: DOIM)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures.

(11) COMMUNITY SERVICES: (.325796.S/325719/325720)

Supplier Will:

Provide day care for children of authorized personnel. Provide family support services, to include crisis intervention, counseling, community information referral, childhood development programs, and a personal financial management program to help families deal with economic problems, etc. Provide access to a youth center and youth programs. (ACTION: DCA)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures.

(13) DISASTER PREPAREDNESS: (.NB)

Supplier Will:

Provide a program designed to minimize the loss of operational capability caused by emergencies, disasters, or wartime operations. Formulate operational plans, policies and directives activation, inactivation, and reassignment. Provide staff supervision of Emergency Operations Center (EOC) activities. (ACTION: DPTM, DPW)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures.

(15) EDUCATION SERVICES: (333732)

Supplier Will:

Advise personnel on educational opportunities available through civilian institutions and professional military schools Advise personnel on education services provided by other activities and

agencies. Assist personnel with completing VA forms. Assist applicants with extension course enrollment, preparation of local college registration applications, and requests for transcripts. (ACTION: DHR)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures.

(16) ENTOMOLOGY: (.M3)

Supplier Will:

Provide entomology and pest control services. (ACTION: DPW)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures. Reimburse supplier for mission unique requirements. Mission unique is defined as service which alters the accepted schedule established for each type of facility work order for the best interest of the tenant at a certain cost to the Supplier.

(17) ENVIRONMENTAL CLEANUP: (325756)

Supplier Will:

1. Coordinate and advise in efforts for the environmental clean up, and disposal of hazardous material/hazardous waste (HM/HW), other forms of pollution, and compliance with environmental, natural and cultural resource requirements. (ACTION: DPW)

2. Assess costs for analysis and disposal of HM/HW. Coordinate the payment of corrective action required by an enforcement action or for any fines levied by federal, state, or local environmental, natural or cultural resource statutes. (ACTION: DRM)

Receiver Will:

1. Comply with Supplier directives, policies and procedures. Immediately report all spills to extension 911, who will further coordinate with the Environmental Office. Identify and provide annual forecasts of all hazardous materials.
2. Reimburse Supplier for actual cost of analysis and disposal of HM/HW IAW AR 200-1. Pay fines levied by government regulatory agencies as a result of the improper use, transportation, or storage of hazardous materials on Fort Gordon, or violation of applicable federal, state, or local environmental, natural or cultural resource statutes.

(18) ENVIRONMENTAL COMPLIANCE: (325756)

Supplier Will:

1. Coordinate and advise in efforts for the environmental compliance control, of hazardous material/hazardous waste (HM/HW), and other forms of pollution, and compliance with environmental, natural, and cultural resource requirements. (ACTION: DPW)
2. Administer no cost programs to recover for reuse any materials that can be recycled, including precious metals, paper, aluminum, plastics, etc. (ACTION: DCA)
3. Provide environmental, natural and cultural resources compliance and HM/HW control training and certification upon request from the Receiver. (ACTION: DPW)

Receiver Will:

1. Comply with Supplier directives, policies and procedures. Immediately report all spills to extension 911, who will further coordinate with the Environmental Office.
2. Comply with Supplier directives, policies, and procedures.

3. Make requirements known and comply with Supplier directives, policies and procedures. Submit requests by memorandum to DPW, ATTN: Environmental & Natural Resource Management Office.

(19) EQUIPMENT, MAINTENANCE, REPAIR, AND CALIBRATION:  
(.CD/.P/.Y)

Supplier Will:

Provide routine maintenance and repair of equipment, to include industrial equipment, electronic equipment, and office equipment.  
(ACTION: DPW)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures.

(21) FACILITIES CONSTRUCTION AND MAJOR REPAIR: (.LO/.M)

Supplier Will:

1. (.LO) Provide appropriate and adequate facilities and real property. Provide minor construction or alteration of existing facilities or construction of new facilities. (ACTION: DPW)

2. (.M) Perform engineering studies. Develop specifications and prepare designs, cost estimates, and performance work statements for new construction or repair of existing structures. Prepare projects including scope, cost, and justification for inclusion in annual military construction or operation and maintenance programs. (ACTION: DPW)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures. Reimburse supplier based on actual cost of individual projects performed supporting mission unique requirements. Mission unique is defined as construction,

alteration, fabrication, or repair which alters the use of a facility in the best interest of the tenant and minimizes usefulness for supplier. Cost for the accomplishment of individual job orders will be based on the actual contract cost of labor, material, equipment, and administrative services for projects under \$25,000. Projects over \$25,000 will be charged for design services, contract construction costs, and inspection services.

(22) FACILITY MAINTENANCE AND MINOR REPAIR: (K)

Supplier Will:

Provide maintenance and repair of real property, installed equipment, miscellaneous structures, roads, grounds, and surfaced areas. (ACTION: DPW)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures. Reimburse supplier for mission unique requirements. Mission unique is defined as maintenance and repair which alters the accepted schedule established for each type of facility work order or piece of installed equipment in a facility for the best interest of the tenant at certain cost to the Supplier. Cost for the accomplishment of individual job orders will be based on the actual contract cost of labor, material, equipment, and administrative services for projects under \$25,000. Projects over \$25,000 will be charged for design services, contract construction costs, and inspection services.

(23) FINANCE AND ACCOUNTING: (Not costed). F&A support should be coordinated directly with the Defense Finance Accounting Service-Lexington (DFAS-LX) Operating Location.

(24) FIRE PROTECTION: (.M)Supplier Will:

1. Provide fire prevention and protection services which include but are not limited to: Respond to and investigate fires; perform regular fire inspections of buildings, structures and utilities; install, maintain and recharge fire extinguishers on real property; review plans for new construction or alterations of existing buildings for adequate fire prevention features; distribute fire prevention publicity items; maintain adequate training programs for fire prevention/protection personnel; and train installation personnel including family housing occupants in fire prevention. (ACTION: DPS)
2. Perform periodic inspection and test of fire-fighting equipment and fire protection systems. (ACTION: DPS/DPW)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and programs.

(26) HEALTH SERVICES: (Not costed). Medical/dental support should be coordinated directly with Eisenhower Army Medical Center (EAMC). A separate ISA with EAMC may be required.

(27) HOUSING AND LODGING SERVICES: (.H)Supplier Will:

1. Provide family housing, subject to entitlements and availability, and housing referral services to authorized personnel (both military and DOD civilians). Provide Unaccompanied Personnel Housing (UPH), subject to entitlements and availability, for both officers and enlisted personnel. Maintain unit integrity in UPH to the maximum extent possible. Fair market rents will be established and collected IAW pertinent regulations. (ACTION: DPW)

2. Provide guest house facilities or UPH transient facilities, to the extent possible, for DOD civilians and military with or without family members upon assignment/arrival to Fort Gordon as authorized in AR 210-50. (ACTION: DPW)

3. Operate a furnishings management property book to support UPH (both transient and permanent party) and Family Housing. Supplier property book items will be maintained on a non-reimbursable basis. (ACTION: DPW)

Receiver Will:

1-2. Make requirements known and comply with Supplier directives, policies, and procedures.

3. Process required adjustment documentation through the Receiver's property responsibility chain for other than fair wear and tear damages or losses of furnishings management property IAW AR 735-5. Provide the Supplier with copies of completed adjustment documents.

(28) LAUNDRY AND DRY CLEANING: (.EO)

Supplier Will:

Provide laundry and dry cleaning services IAW AR 210-130 and within funding capabilities. Effective Jan 98, the post laundry no longer provides laundry service to permanent party personnel. Laundering of linens will be the soldiers' responsibility. (ACTION: DPW)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures.

(29) LEGAL SERVICES: (.NB)

Supplier Will:

1. General: Provide legal advice in the areas of military justice, claims, and administrative law (military and civilian personnel law, contracts, reports of survey, standards of conduct, Freedom of Information Act/Privacy Act, and other related legal matters). (ACTION: SJA)

2. Military: Provide personal legal assistance to soldiers and their dependents as defined by Army Regulation 27-3, Army Legal Assistance Program, 30 Sep 92. Process/adjudicate household goods claims and other claims. (ACTION: SJA)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures.

(30) MAIL SERVICE: (.YO)

Supply Will:

Process and distribute official incoming and outgoing mail and electronically transmitted messages. Distribute and control all classified, registered, certified, and insured mail. Manage express mail services. (ACTION: DOIM)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures.

(31) MAIL POSTAGE SERVICE: (.YO)

Supply Will:

Provide postage and fees for official mail and application thereof. (ACTION: DOIM)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures. Reimburse cost of postage and applicable fees.

(33) MILITARY PERSONNEL SUPPORT: (.GD/434734/GF)Supplier Will:

1. (.GD/434734) Provide support to military personnel to include: passport, social security, and other personal affairs services. Also includes processing/issuing of identification cards, relocation and transition assistance. (Note: Casualty assistance reporting should be directed to the Marine Corps Casualty Area Commander.) (ACTION: DHR)

2. (.GF) Provide retirement services support through the retirement services office. (ACTION: DHR)

Receiver Will:

Make requirements known to Military Personnel Division, DHR, and comply with Supplier directives, policies, and procedures.

(35) MORALE, WELFARE, AND RECREATION (MWR) ACTIVITIES: (.S)Supplier Will:

1. Provide access to gymnasiums, fitness centers, recreation centers, athletic fields, and swimming pools. Plan, schedule, promote, and conduct installation sports tournaments and championships at various levels of competition. Conduct sports training, workshops, and clinics for sports personnel, unit sports representatives, and volunteers. Operate an aquatics center and swim program. Conduct Swim for Your Life and Run for Your Life Programs as part of the Army Fitness Program. (ACTION: DCA)

2. Schedule and conduct large scale programs including the Christmas Tree Lighting Ceremony, outdoor concerts/ the Fourth of July Fireworks Display, and others. (ACTION: DCA)

3. Provide access to a well-rounded season of theatrical entertainment. (ACTION: DCA)

4. Provide access to a wide range of outdoor activities including fishing, boating, swimming, hunting, horseback riding, picnic areas, playgrounds, campgrounds, and nature trails. Operate an equipment rental facility, stables, Mirror Lake, Leitner Lake, a skeet range, and Fort Gordon Recreation Area. (ACTION: DCA)

5. Provide recreational and general reference library services to include access to informational data bases and the Internet. Purchase books, periodicals, microform materials, cassettes, and instructional materials for use by patrons. Provide a children's program and a children's room. (ACTION: DHR)

6. Provide access to nonappropriated fund benefits such as unit fund dividends. (ACTION: DCA)

Receiver Will:

1-5. Make requirements known and comply with Supplier directives, policies, and procedures.

6. Make requirements known and comply with Supplier directives, policies, and procedures. Submit unit fund dividends requirements to DCA Financial Management Division by Purchase Request as outlined in DCA SOP on Unit Dividends.

(36) MORTUARY SERVICES: (434716)

Supplier Will:

Arrange for complete funeral service and transportation of body. Provide assistance to families. (ACTION: DHR)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures.

(39) POLICE SERVICES: (.TB)

Supplier Will:

1. Provide general police services to include maintenance of law and order, traffic control, and loss prevention measures. (ACTION: DPS)
2. Issue stickers and maintain a record of vehicles owned and/or operated on the installation in accordance with USASC&FG Reg 210-3, The Installation Motor Vehicle Traffic Code. (ACTION: DPS)
3. Register privately owned weapons in accordance with USASC&FG Reg 210-13, The Control of Fire Arms, Ammunition, and Other Dangerous Weapons. (ACTION: DPS)
4. Provide a temporary detention cell for prisoners who are awaiting court martial or transfer to another facility. Provide technical assistance and coordination in transferring military prisoners to other detention facilities. (ACTION: DPS)

Receiver Will:

- 1-3. Make requirements known and comply with Supplier directives, policies, and procedures.
4. Make requirements known to DPS. Comply with AR 190-47, The US Army Correctional Systems, and supplements thereto, and other Supplier directives, policies, and procedures.

(40) PRINTING SERVICES: (Not costed). Printing support should be coordinated through the Defense Printing Service Detachment Branch Office, Fort Gordon.

(41) PUBLIC AFFAIRS: (.NB)Supplier Will:

Act as official spokesperson, news releasing officer, and liaison between the media and the command. Exercise staff supervision of command information, community relations and public information programs. Produce and disseminate command information via various media to include the post newspaper (The Signal), closed circuit television and hometown news releases. Plan and coordinate community events or support CSRA with band concerts, post speakers, color guards, etc. (ACTION: PAO/DPTM)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures.

(42) PURCHASING AND CONTRACTING SERVICES: (.W)Supplier Will:

Provide purchasing and contracting support for supplies, equipment, and services within supplier capability. Provide advice and assistance on all aspects of acquisition, including: simplified purchases and formal contracting, contract administration, and authorized individual, credit card, or ordering officer authority. Supplier will execute contracts and all contract modifications or option requirements. (ACTION: DOC)

Receiver Will:

Budget and fund cost of items purchased. Provide listing of resource management personnel authorized to certify availability of funds and identify supporting DFAS fiscal station. Comply with Supplier directives, policies, and procedures related to this service. Comply with TRADOC Advance Acquisition Planning System for BASOPS contracting support. Designate a point of contact for receipt/submission of acquisition planning information.

Participate in Installation Acquisition Planning Board when the

Receiver forecasts acquisitions in excess of \$100K. Properly executed purchase requests will include complete description of items or services desired (generic nomenclature, color, size, type of material, environmental/energy/Y2K compliance requirements, statement of work, etc.), federal supply class, suggested source of supply (vendors, brand name, make and model, if applicable), estimated unit and total cost, 65-digit accounting data, and technical point of contact for additional information. Submit purchase requests for services citing receiver's accounting and appropriation data certification to the Directorate of Contracting (DOC). Submit purchase requests for supplies and equipment in accordance with Installation Supply Activity and appropriate property book officer instructions. Perform inspection and surveillance of services and nominate a qualified individual for Contracting Officer Representative (COR) appointment when required. Initiate preparation of receiving reports for services or supplies/equipment delivered directly to the Receiver by contractors.

(43) REFUSE COLLECTION AND DISPOSAL: (.M2)

Supplier Will:

Provide for the collection and disposal of trash. Also includes operation other facilities and equipment intended for the collection, transportation, disposal or destruction of waste materials. (ACTION: DPW)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures.

(44) RESOURCE MANAGEMENT: (.U)

Supplier Will:

1. Provide funds management. (ACTION: DRM)

2. Prepare Inter/Intraservice or Interagency Support Agreements, to include cost analysis and description of services. (ACTION: DRM)

3. Provide reports of survey support as requested. (ACTION: DPW)

4. Accept suggestions from tenant personnel for the Army Ideas for Excellence Program (AIEP). Provide all AIEP services to tenant personnel. (ACTION: DRM)

Receiver Will:

1. Make funds management needs known and comply with Supplier directives, policies, and procedures.

2. Make Inter/Intraservice or Interagency Support Agreement requirements known. Provide information and assistance as requested.

3. Make requirements known and comply with Supplier directives, policies, and procedures.

4. Submit suggestions to DRM AIEP Coordinator and provide suggestion evaluations as required. Comply with Supplier directives, policies, and procedures.

(46) SAFETY: (.NB)

Supplier Will:

1. Investigate accidents and analyze/report accident data involving personnel and equipment on the installation or off-duty personnel. Assist in investigation of tenant accidents, as required, and assist in the preparation of DA Form 285, Army Accident Report. Maintain tenant accident records consistent with regulatory guidance. (ACTION: DPS)

2. Conduct surveys of units and activities to evaluate success of safety program or to recommend corrective measures where

unsatisfactory trends prevail. IAW AR 385-10, Supplier shall conduct the Standard Army Safety and Occupational Health Inspection for all tenant work places at least annually. (ACTION: DPS)

3. Implement and manage the Occupational Safety and Health Program under OSHA throughout the command. Include tenant personnel in all safety awareness training programs. (ACTION: DPS)

4. Train receiver unit safety personnel who have not completed formal safety training on DA required safety training issues. (ACTION: DPS)

5. Conduct quarterly Safety Committee meetings.

6. Provide radiation safety surveys of fixed and remote sites to evaluate success of radiation safety program or to recommend corrective measures where unsatisfactory trend prevail, or violations to existing Department of the Army Radiation Authorizations (DARA), Nuclear Regulatory Commission (NRC) Licenses, and acceptable safe practices involving non-ionizing, laser or high intensity optical sources. (ACTION: DPS)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures.

(47) SECURITY SERVICES: (.TD)

Supplier Will:

Provide a comprehensive security program which addresses the following security disciplines: Personnel Security, Information Systems Security, Information Security, Communications Security, and Industrial Security. Provide physical security inspections. (ACTION: DPS)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures.

(49) SOCIAL ACTIONS: (.G)

Supplier Will:

Implement the Installation Alcohol and Drug Abuse Prevention Program IAW AR 600-85. Provide evaluation, consultation and rehabilitation services for personnel with alcohol or other drug problems. Provide assistance to unit commanders and supervisors in dealing with drug problems. Develop and present alcohol/drug abuse programs of instruction. Operate installation Civilian Counseling Service. (ACTION: DHR)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures.

(50 & 51) INSTALLATION RETAIL SUPPLY AND STORAGE OPERATIONS:  
(.BC/BA/BB/P32)

Supplier Will:

1. Provide the following supply support services:

a. Provide for purchase of retail supplies, material, and equipment through the appropriate Supply Support Activity.  
(ACTION: DPW)

b. Process requisitions for the procurement of office equipment, furniture, and supplies. Account for items using hand receipt procedures when applicable. (ACTION: DPW)

2. Provide supply support services during normal duty hours to include the receipt, storage, issue and shipment of material and equipment. (ACTION: DPW)

Receiver Will:

1. Make requirements known to Supplier and comply with Supplier directives, policies, and procedures. Provide direct fund cite to reimburse Supplier for cost of items purchased and cost of POL. Ensure property accountability and safeguarding of equipment IAW current regulations and directives while in possession of the Receiver.

2. Make requirements known to Supplier and comply with Supplier's directives, policies, and procedures. Reimburse for support provided during other than scheduled hours of operation.

(52) TECHNICAL AND LEGAL LIBRARIES: (321731.2)

Supplier Will:

Provide access to the post technical library (Conrad Hall).  
(ACTION: DHR)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures.

(53) TRAINING SERVICE: (OTH 33/324773.3)

Supplier Will:

Schedule ranges/training sites or obstacle courses for land navigation exercises in response to requests received from Receiver.

Receiver Will:

Submit requests for use of training areas/ranges to Supplier and comply with Supplier directives, policies, and procedures.

(54) TRANSPORTATION SERVICES: (.325807D/.421010)

Supplier Will:

1. Provide transportation services to include, cargo shipment, planning, port clearances, scheduled personnel movement, scheduled personal property movement, inbound/outbound movements and TDY travel arrangements. (ACTION: DPW)
2. Provide access to mail and shipment services from commercial carriers. (ACTION: DPW)
3. Provide packing and crating for items other than house hold goods (HHG), to include receiving and shipping support for USATA and standards. (ACTION: DPW)
4. Issue Government military licenses to drivers. Validate DD Form 348 for personnel requiring OF 346 licensing and behind-the-wheel certification. (ACTION: DPW/DPS)

Receiver Will:

- 1-3. Make requirements known and comply with Supplier directives, policies, and procedures. Reimburse actual cost of mail and shipment based on type mail and weight of package. Reimburse actual cost of IJO for packing, crating, and shipping support for other than HHG.
4. Make requirements known and comply with Supplier directives, policies, and procedures.

(55) UTILITIES: (.J)Supplier Will:

Provide utilities to the Receiver and Receiver's support facilities, including but not limited to warehouses, storage buildings, and parking lots. Utilities consist of electrical power, natural gas, propane, water, sewage and storm drainage. (ACTION: DPW)

Receiver Will:

Make requirements known and comply with Supplier directives, policies, and procedures.

(56) VEHICLE SUPPORT: (.C&D)Supplier Will:

1. Provide periodic daily dispatch (Class "C") of vehicles (sedans, trucks, vans, buses, etc.). (ACTION: DPW)

Standard Level of Service: Provide on a "first-come-first-serve" basis from installation excess vehicles for one day or 17 miles or less at no cost to all customers. All dispatches exceeding 17 miles or one day will be reimbursed by all customers.

2. Reserve fleet vehicles.

- a. Provide reserve fleet vehicles. Primary mission is support of Reserve, National Guard training on Fort Gordon. (ACTION: DPW)

- b. Provide reserve fleet vehicles for periodic daily dispatch as Class "C" vehicles. (ACTION: DPW)

## Standard Level of Service:

- a. Provide vehicle on a "first-come-first-serve" reimbursable basis for all Reserve/NG customers. No mileage charged for more than 17 miles per day.

b. Provide on a "first-come-first-serve" basis for one day or 17 miles or less at no cost to all customers. All dispatches exceeding 17 miles or one day will be reimbursed by all customers.

3. Provide recurring dispatch vehicles (sedans, trucks, vans, etc.) These vehicles are assigned to a specific customer on a continuing basis. (ACTION: DPW)

Standard Level of Service: All vehicles above funding level are fully reimbursable. All customers provide annual justification of vehicles. Vehicles with approved justifications are fully funded from the first day of assignment. All customers pay GSA rates and cost of repairs for Accidents and Fair Wear and Tear (A/FW&T). As funding is reduced, vehicle reductions are based on miles driven as defined in DOD Reg 4500-36-R (17 miles per day). Lowest usage customers are given the first opportunity to reimburse and keep the vehicle or turn it in.

4. Provide soldier to training transportation (buses and driver support). (ACTION: DPW)

Standard Level of Service: Service provided without reimbursement within funding level. Approved commitments exceeding this level are reimbursable for miles and driver hours. Buses are available five days per week, Monday - Friday, 0700-1800; no holidays or weekends included. Service required outside these limits is provided on a reimbursable basis.

Receiver Will:

1, 2, & 4. Make requirements known and comply with Supplier directives, policies, and procedures. Reimburse Supplier for service provided outside the base level of support described above.

3. Reimburse for GSA recurring dispatch vehicles.



**UNITED STATES MARINE CORPS  
MARINE CORPS COMBAT DEVELOPMENT COMMAND  
QUANTICO, VIRGINIA 22134-5027**

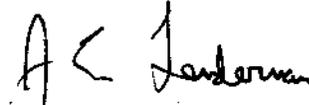
IN REPLY REFER TO:  
1500  
C 467-3/j  
21 Sep 99

From: Commanding General, Joint and Interservice Training Branch  
(C 467), Marine Corps Combat Development Command, 3300  
Russell Road, Quantico, VA 22134-5001  
To: Commander, U.S. Army Signal Center and Fort Gordon (Attn:  
ATZH-RMR), Fort Gordon, GA 30905-5013  
Subj: ADDENDUM W33M80-99274-150 FOR INTERSERVICE SUPPORT  
AGREEMENT (ISA), FORT GORDON, GA

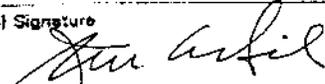
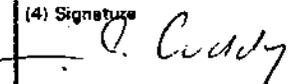
Encl: (1) Addendum W33M80-99274-150 with requested signatures

1. The enclosure has been reviewed and approved and is hereby  
returned "signed".

2. MCCDC point of contact is L. D. Gregory, C 467-3 at DSN  
278-4601.

  
J. E. LENDERMAN  
By direction

## SUPPORT AGREEMENT

<b>1. AGREEMENT NUMBER</b> <i>(Provided by Supplier)</i> W33M8Q-99274-150	<b>2. SUPERSEDED AGREE. NO.</b> <i>(If this replaces another agreement)</i>	<b>3. EFFECTIVE DATE (YYMMDD)</b> 99 10 01	<b>4. EXPIRATION DATE</b> <i>(May be "Indefinite")</i> Indefinite		
<b>5. SUPPLYING ACTIVITY</b> a. NAME AND ADDRESS  Commander U.S. Army Signal Center and Fort Gordon ATTN: ATZH-RMR Fort Gordon, Georgia 30905-5010  b. MAJOR COMMAND  W26CJU		<b>6. RECEIVING ACTIVITY</b> a. NAME AND ADDRESS  Commanding Officer U.S. Marine Corps Detachment Fort Gordon, Georgia 30905  b. MAJOR COMMAND  M95464			
<b>7. SUPPORT PROVIDED BY SUPPLIER</b>					
a. SUPPORT <i>(Specify what, when, where, and how much)</i>  Total Fairshare of Recurring O&M for FY 00:  BOS Personnel:                 \$1,437.00 BOS Non-Personnel:             \$1,421.00 Materials/Services:             \$ 456.00  Total Fairshare for One-Time O&M for FY 00 for Facility Modification, Repair & Maintenance:    Total Fairshare of Recurring O&M for FY 01:  BOS Personnel:                 \$17,501.00 BOS Non-Personnel:             \$21,454.00 Materials/Services             \$ 2,315.00  Reimbursable costs based on estimates prepared by the Detailed Analysis Group for the Secure Mobile Anti-Jam Reliable Tactical Terminals (SMART-T) Training.		b. BASIS FOR REIMBURSEMENT		c. ESTIMATED REIMBURSEMENT  3,314.00    1,175.00    41,270.00	
ADDITIONAL SUPPORT REQUIREMENTS ATTACHED:                 YES <input checked="" type="checkbox"/> NO					
<b>8. SUPPLYING COMPONENT</b> a. CONTROLLER SIGNATURE  J. SHERWOOD EVERETTE, COL, GS, DRM b. DATE SIGNED 13 Dec 99		<b>9. RECEIVING COMPONENT</b> a. CONTROLLER SIGNATURE  DANIEL M. DYSTRA, COL b. DATE SIGNED 14 Sep 99			
c. APPROVING AUTHORITY (1) Typed Name JANET A. HICKS, COL, GS (2) Organization Chief of Staff (3) Telephone Number (706) 791-2114 (4) Signature  (5) Date Signed 17 Dec 99		c. APPROVING AUTHORITY (1) Typed Name J. C. CUDDY, COL (2) Organization Deputy Director, Training and Education Division (3) Telephone Number (703) 784-3730 (4) Signature  (5) Date Signed 990917			
<b>TERMINATION</b> <i>(Complete only when agreement is terminated prior to scheduled expiration date.)</i>					
APPROVING AUTHORITY SIGNATURE  b. DATE SIGNED		APPROVING AUTHORITY SIGNATURE  d. DATE SIGNED			

11. GENERAL PROVISIONS (Complete blank spaces and add additional general provisions as appropriate: e.g., exceptions to printed provisions, additional parties to this agreement, billing and reimbursement instructions.)

- a. The receiving components will provide the supplying component projections of requested support. (Significant changes in the receiving component's support requirements should be submitted to the supplying component in a manner that will permit timely modification of resource requirements.)
- b. It is the responsibility of the supplying component to bring any required or requested changes in support to the attention of CO, U.S. Marine Corps Det, Fort Gordon, GA 30905 prior to changing or cancelling support.
- c. The component providing reimbursable support in this agreement will submit statements of costs to: CG, Joint Interservice Trg Br (C463), Marine Corps Combat Dev Cmd, 3300 Russell Rd, Quantico, VA 22134
- d. All rates expressing the unit cost of services provided in this agreement are based on current rates which may be subject to change for uncontrollable reasons, such as legislation, DoD directives, and commercial utility rate increases. The receiver will be notified immediately of such rate changes that must be passed through to the support receivers.
- e. This agreement may be cancelled at any time by mutual consent of the parties concerned. This agreement may also be cancelled by either party upon giving at least 180 days written notice to the other party.
- f. In case of mobilization or other emergency, this agreement will remain in force only within supplier's capabilities.

DISTRIBUTION:

Commanding General, Joint Interservice Training Branch (C467), Marine Corps Combat Development Command, 3300 Russell Road, Quantico, VA 22134-5001  
Commanding Officer, U.S. Marine Corps Detachment, Fort Gordon, GA 30905  
Regimental Directorate of Training, Fort Gordon, GA 30905  
Regimental Communications/Area Communications Department, Fort Gordon, GA 30905  
Program Budget Division, Directorate of Resource Management, Fort Gordon, GA 30905 (2)

ADDITIONAL GENERAL PROVISIONS ATTACHED:  YES  NO

12. SPECIFIC PROVISIONS (As appropriate: e.g., location and size of occupied facilities, unique supplier and receiver responsibilities, conditions, requirements, quality standards, and criteria for measurement/reimbursement of unique requirements.)

Strength of Organization Supported (Authorized Permanent Party): 3 for FY 00 and 3 for FY 01

Annual Student Load: 5 for FY 00 and 60 for FY 01\*

Average Daily Student Load: .3 for FY 00; FY 01: 4.1 for consolidated course and 6.5 for collocated training

\*The same 60 Marine Corps students attending the consolidated 3.4 week, SMART-T training will remain at the Signal Center an additional 5.4 weeks and attend Marine Corps unique (collocated) training.

The Defense Finance and Accounting Service, Lexington Operating Location, Lexington, Kentucky will submit monthly billings on SF 1080 to the address in Block 11c. Receiver will provide DD Form 448 (Military Interdepartmental Purchase Request MIPR) to Commander, USASC&FG, ATTN: ATZH-RMB, Fort Gordon, GA 30905-5010. Initial MIPR should be submitted by 1 October of each fiscal year.

ADDITIONAL SPECIFIC PROVISIONS ATTACHED:  YES  NO