1. AGREEMENT NUMBER: W80YYC-94930-002

2. SUPERSEDED AGREEMENT NO.: None

3. EFFECTIVE DATE (YYMMDD): Upon Signature

4. EXPIRATION DATE: Indefinite

5. SUPPLYING ACTIVITY

a. NAME AND ADDRESS
Q[illegible]der
[illegible] FLW
[illegible]ZT-RM-MD-D
[illegible]rd Wood, MO 65473-5000

b. MAJOR COMMAND: TRADOC (W26CJU)

6. RECEIVING ACTIVITY

a. NAME AND ADDRESS
Commanding General
Marine Corps Combat Development Command, (D46)
1019 Elliot Road
Quantico, VA 22134-5027
(UIC = _____, DODDAC = _____)

b. MAJOR COMMAND: U. S. MARINE CORPS ( )

7. SUPPORT PROVIDED BY SUPPLIER

a. SUPPORT (SPECIFY WHAT, WHEN, WHERE, AND HOW MUCH)

INTERSERVICE TRAINING REVIEW ORGANIZATION (ITRO) DECISION TO CONSOLIDATE:
MOTOR TRANSPORT OPERATOR COURSE (MTOC)
(This Space Not Used)

ITRO Implementation Dates: FY 97
Original Collocated – JUNE 1996
Consolidated – JULY – SEPTEMBER 1996

USMC Training Detachment (MCTD) Authorized Personnel:

Officers	WOs	Enlisted	Civilians
2	0	161	3
2	0	161	3

Military	163
Civilian	3
	166

STUDENTS:	Estimated Avg Training Load	Estimated Annual Input	COURSE LENGTH: Unique Training	Common
U.S. Marine Corp Consolidated Training				
1. Motor Vehicle Operator Course	378	2954		5.4 weeks
2. (This space not used)				
3. (This space not used)				
4. (This space not used)				
5. (This space not used)				
6. (This space not used)				
[illegible]e Corp Collocated Training				
1. [illegible]e Recovery Course	14	132	5.4 weeks	
2. Semi Refueler Operator Course	4	50	4.3 weeks	
3. Logistics Vehicle System Operator Crs.	51	550	4.3 weeks	
4. (This space not used)				
5. (This space not used)				
6. (This space not used)				
7. (This space not used)				
8. (This space not used)				
9. (This space not used)				
10. (This space not used)				

b. RATE FOR REIMBURSEMENT

Square Feet BASED ON FY 95 AUTHORIZED STRENGTH:

Total Square Feet: To Be Determined

UNIQUE AREA APPORTIONED:

Bldg #	Use	Square Feet
Identified in C/CE Attachment I		143,597
	MTOC Specific	15,905
		159,502

c. ESTIMATED REIMBURSEMENT

*Cost estimates utilizing reimbursement cost factors from:
1. ITRO C/CE and MTOC Course Studies: 4 NOV 94.
2. TRADOC ITRO Cost Modification: 29 NOV 94

(This space not used)

ANNUAL ESTIMATES:

2. USMC MOTOR VEHICLE OPERATOR TRAINING

	ONE-TIME	RECURRING *
A.		
BOS CIV-PAY		[redacted]
BOS NON-PER		[redacted]
SCHOOL OVERHEAD		[redacted]
SCHOOL MISSION		[redacted]
		$1,[redacted]

NOTE (1) Costs associated with support will be reimbured based upon the established ITRO rates for variable base operating support, school mission/overhead costs.

ADDITIONAL SUPPORT REQUIREMENTS ATTACHED: [X] YES [ ] NO

PAGE 1 of 4

a. SUPPLYING COMPONENT

a. COMPTROLLER SIGNATURE: KEVIN J. KERNS, LTC, AR, Director, Resource Management

b. DATE SIGNED:

c. APPROVING AUTHORITY

(1) Typed Name: CARL A. STROCK

(2) Organization: COLONEL, EN, U. S. Army, CHIEF OF STAFF, USAEC & FLW

(3) telephone number:

(4) Signature:

(5) DATE SIGNED:

b. RECEIVING COMPONENT

a. COMPTROLLER SIGNATURE:

b. DATE SIGNED: 12/11/96

c. APPROVING AUTHORITY

(1) Typed Name: J. O. CUDDY

(2) Organization: COL, USMC, DEPUTY DIRECTOR, T&E DIVISION

(3) telephone number: DSN 278-4601

(4) Signature: J. O. Cuddy

(5) DATE SIGNED: 96 12 19

10. TERMINATION (Complete only when agreement is terminated prior to scheduled expiration date.)

a. APPROVING AUTHORITY SIGNATURE

b. DATE SIGNED

a. APPROVING AUTHORITY SIGNATURE

b. DATE SIGNED

[illegible]144, MAR 92

*Previous editions are obsolete

1. AGREEMENT NUMBER
W80YYC-94330-002

SUPPORT AGREEMENT

7. SUPPORT PROVIDED BY SUPPLIER

8. SUPPORT CAPACITY (PART, WHOLE, SUPPLEMENTAL OR NONE SERVICE)	AMS	9. SUPPORT REQUIREMENT	10. ESTIMATED REIMBURSEMENT ESTIMATES: NON-REIMBURSABLE	RECURRING REIMBURSABLE
A1. CHAPEL AND CHAPLAIN SERVICES.	325796.NB	% POP - SQ FT PERCENT	**	
A2. COMMAND ELEMENT.	325796.GA, GB, NA, NB	% POP - SQ FT PERCENT	**	
A3. COMMAND USE FACILITY OPERATIONS, MAINTENANCE, REPAIR AND CONSTRUCTION.	325796.M2	ASND SQ FT	**	
A4. DISASTER PREPAREDNESS.	325796.NB	% POP - SQ FT PERCENT	**	
A5. ENVIRONMENTAL COMPLIANCE. CLEANUP	325796 325796.4	AVG TOTAL POP AVG TOTAL POP	**	TO BE DETERMINED
A6. FIRE PROTECTION.	325796.M1	% POP - SQ FT PERCENT	**	
A7. LIBRARIES.	325796.SK	% POP - SQ FT PERCENT	**	
A8. MORALE AND FITNESS SUPPORT.	325796.S	% POP - SQ FT PERCENT	**	
A9. POLICE SERVICES.	325796.T	% POP - SQ FT PERCENT	**	
A10. SAFETY.	325796.NB	% POP - SQ FT PERCENT	**	
A11. SHUTTLE SERVICES.	325796.DA	% POP - SQ FT PERCENT	**	
B1. ADMINISTRATIVE SERVICES Postage & Copying Publications Mail Pick-Up & Delivery	325796.Y	% POP - SQ FT PERCENT	**	NOTE (1)
B2. AUDIO/VISUAL SERVICES.	325790	% POP - SQ FT PERCENT	**	NOTE (1)
[illegible]ATED DATA PROCESSING/ [illegible]MATION SERVICES	325796.P	% POP - SQ FT PERCENT	**	NOTE (1)
B4. CIVILIAN PERSONNEL SERVICES.	325796.GC	% POP - SQ FT PERCENT THE RECEIVER WILL PROVIDE A MIPR TO COVER CIVILIAN PAY AND TRAVEL	**	NOTE (1)
B5. CLUBS		% POP - SQ FT PERCENT	**	N.A.F.
B6. COMMUNICATION SERVICES. A. Telephone. B. Electronic Messages.	325796.	% POP - SQ FT PERCENT	**	NOTE (1)
B7. COMMUNITY SUPPORT SERVICES .	325796.	% POP - SQ FT PERCENT	**	
B10. EDUCATION SERVICES.	333732	% POP - SQ FT PERCENT	**	In Mission Costs
B11. ENGINEERING SUPPORT.	325796.MB		**	NOTE (1)
B12. EQUIPMENT OPERATION, MAINTENANCE & REPAIR	325796.C	Work Orders (Labor/Materials) MTOC - 122 Items 4.18 Work-Years (This space not Used)	**	NOTE (1)
		Work Orders (Labor/Materials) MTOC - 124 Items 4.25 Work-Years (This space not Used)		

NOTE (1) Costs associated with support will be reimbursed based upon the established ITRO rates for variable base operating support, school mission/overhead costs.

SUPPORT AGREEMENT

1. AGREEMENT NUMBER
W80YYC – 94330 – 002

2. SUPPORT PROVIDED BY SUPPLIER (CONT'D)

A. SUPPORT GENERAL CATEGORY DESCRIPTION		B. BASIS FOR REIMBURSEMENT	C. ESTIMATED REIMBURSEMENT ESTIMATES: NON-REIMBURSABLE	RECURRING REIMBURSABLE
B14. UTILITIES AND REAL PROPERTY SUPPORT	325776	% POP – SQ FT PERCENT	**	NOTE (1)
B15. FACILITY MAINTENANCE AND REPAIR.	325776	% POP – SQ FT PERCENT	**	NOTE (1)
ENTOMOLOGY	325796M2			NOTE (1)
B17. FOOD SERVICES.	325796.F	% POP – SQ FT PERCENT	**	
B19. HOUSING AND LODGING SERVICES.	325796.H		**	
B21. INSTALLATION RETAIL SUPPLY & STORAGE OPERATIONS.	325796.B	% POP – SQ FT PERCENT	**	NOTE (1)
A. Expendable and General Supplies.				
B. Petroleum, Oil and Lubricants (POL).		Will be charged current stock fund rate for USMC unique equipment only. Estimate based on USMC historical estimates; Fuel requirements for USMC consolidated equipment = 100K gal Fuel requirements for unique USMC collocated equipment = 150K gal		
C. Clothing & Textiles.		Direct Fund Cite	**	Direct Fund Cite
B22. LAUNDRY AND DRY CLEANING.	325796.E	% POP – SQ FT PERCENT	**	NOTE (1)
B23. LEGAL SERVICES	325796.NB	% POP – SQ FT PERCENT	**	
B24. MILITARY PERSONNEL SUPPORT.	325796.GD		**	NOTE (1)
ACAP – TRANSITION ASSISTANCE	434734		Fully Reimbursable from PERSCOM	
B26. MORTUARY SERVICES.	431716.4		**	
B27. PRINTING AND REPRODUCTION.	325796.Y	% POP – SQ FT PERCENT	**	NOTE (1)
B29. REFUSE COLLECTION AND DISPOSAL.	325796.M3	% POP – SQ FT PERCENT	**	NOTE (1)
a. Collection				
b. Sewage				
B30. RESOURCE MANAGEMENT.	325796.U	% POP – SQ FT PERCENT	**	NOTE (1)
B32. TRANSPORTATION SERVICES.	325796.D	% POP	**	NOTE (1)
B33. UTILITIES	325796.J	% POP – SQ FT PERCENT	**	NOTE (1)
B34. WEATHER SERVICES.			**	
		SUBTOTAL		$1,359,682
		SCHOOL MISSION/ SCHOOL OVERHEAD		$244,057
		SUBTOTAL		$1,603,739
		TOTAL	**	TO BE DETERMINED

NOTE (1) Costs associated with support will be reimbursed based upon the established ITRO rates for variable base operating support, school mission/overhead costs.

1. AGREEMENT NUMBER
W80YYC–94330–001

SUPPORT AGREEMENT

a. The receiving components will provide the supplying component projections of requested support. (Significant changes in the receiving component's support requirements should be submitted to the supplying components in a manner that will permit timely modification of resource requirements.

b. It is the responsibility of the supplying component to bring any required or requested change in support to the attention of ATTN: ATZT–RM–MD–D (573–563–6178), FLW, MO prior to changing or cancelling support.

c. The component providing reimbursable support in this agreement will submit statements of cost to:
Defense Finance and Accounting Service (DFAS), Defense Accounting Office – Indianapolis Center, Bldg 408,
ATTN: DFAS–IN / EM–TM, FLW, MO 65473–5000.

d. All rates expressing the unit cost of services provided in this agreement are based on current rates which may be subject to change for uncontrollable reasons, such as legislation, DOD directives and commercial utility rate increases. The RECEIVER will be notified immediately of such rate changes that must be passed through to support the RECEIVERS.

e. This agreement may be cancelled at any time by mutual consent of the parties concerned. This agreement may also be cancelled by either party upon giving at least 180 days written notice to the other party.

f. In case of mobilization or other emergency, this agreement will remain in force only within supplier's capabilities.

The purpose of this agreement is to provide for the support of the Marine Corps Training Detachment (MCTCD) to be located at the U. S. Army Engineer Center and Fort Leonard Wood, Fort Leonard Wood, MO, as a tenant. This agreement will record and implement the decision by the DoD – directed Interservice Training Review Organization (ITRO) to consolidate the Motor Transport Operator Course (MTOC) and Civil / Construction Engineer Courses, at Fort Leonard Wood, MO. The first U. S. Marine Corps ITRO class is scheduled for FY 97.

The Marine Corps Training Detachment (MCTD) is a subelement of the U.S. Marine Corps Combat Development Command (MCCDC), Quantico, VA.

The Supplier's activities will accomplish billings on a monthly basis to RECEIVER, block 6a, on S F 1080, obligation UIC M54063, Monitor Command Codes K46 (Instructors/Staff) and K58 (Students) supported by substantiating documents for reimbursement, through the Defense Finance and Accounting Service – Defense Accounting Office (DFAS–DAO) Indianapolis Center, Bldg 408, ATTN: DFAS–IN/EM–TM, Fort Leonard Wood, MO 65473–5000, to the RECEIVER, block 6a for Authorizing Signature and reimbursement. The Supplier's activities will provide an information copy to the MCD Commander, FLW, MO 65473–5000. The RECEIVER will provide a complete accounting classification and billing will be accomplished utilizing transactions for others (T F O) procedures.

The Military Interdepartmental Purchase Request (MIPR), DD Form 448, shall be sent to the DRM, ATTN: ATZT – RM – PB, FORT LEONARD WOOD, MO 65473 – 5000. The MIPR shall cite the ISA number and each billing must cite the MIPR number.
IN REGARD TO MISSION FUNDING FOR SERVICE COLLOCATED COURSES, THE INSTALLATION DIRECTORATE OF LOGISTICS WILL ASSIST THE SERVICE IN ESTABLISHING A GSA ACCOUNT, OR APPROPRIATE SUPPLY SUPPORT CHARGEABLE DIRECTLY TO SERVICE APPROPRIATIONS. The Budgeting POC is Cliff Hammock at (573) 563–4065.

DISTRIBUTION:
Supplier (POC: Installation Support Coordinator – Ms. Chris Morrison) – Comm (573) 563–6178, DSN 676–6178.
[illegible] – Commercial (210–) 671–5440

ADDITIONAL GENERAL PROVISIONS ATTACHED: [X] YES [ ] NO

[illegible]CIFIC PROVISIONS (As appropriate: e.g., location and size of occupied facilities, unique supplier and receiver responsibilities, conditions, requirements, quality standards and criteria for measurement/reimbursement of unique requirements.)

ATTACHMENTS:

I. General Provisions
II. Specific Provisions.
III. (Reserved – Not Used)
IV. (Reserved – Not Used)
V. (Reserved – Not Used)
VI. MOU (Draft)
VII. USMC Table of Organization (Current as of 27 Feb 95)
VIII. Motor Transport Operator Course (MTOC) Equipment Density List.

ADDITIONAL SPECIFIC PROVISIONS ATTACHED: [X] YES [ ] NO

DD Form 1144, MAR 92 (back)

ATTACHMENT I
GENERAL PROVISIONS
ISA # W80YYC-94330-002

1. This support agreement between the U.S. Marine Corps Combat Development Command (MCCDC) (C46), Quantico, VA, (RECEIVER), and the U.S. Army Engineer Center and Fort Leonard Wood (USAEC & FLW), Fort Leonard Wood, MO, (SUPPLIER/HOST). It provides for the support of the RECEIVER's administrative detachment (Marine Corps Detachment (MCD), instructors and student personnel attending the on-going and additional Interservice Training Courses at FLW. The MCD is a sub-element of the MCCDC and will be located at the USAEC & FLW, as a tenant. Support services will be provided within the capability of the SUPPLIER.

2. The U.S. Marine Corps personnel are assigned to Instructor duty in support of the interservice and Marine Corps unique training, to be conducted at FLW, MO. This agreement recognizes the relocation and consolidation of the Motor Transport Operator Course (MTOC) training from Camp Lejeune, NC, to the USAEC & FLW, FLW, MO.

3. References:

a. DODI 4000.19.

b. ITRO Decision dated---

4. The functions and mission of the USMC personnel include:

a. U.S. Marine Corps (USMC) students attending courses at the USAEC & FLW, FLW, MO in a PCS w/TDY or TAD status will be administratively assigned to the MCD, FLW (UIC: MCCK68) with temporary duty (under instruction) to USAEC & FLW, FLW, MO.

b. U.S. Marine Corps instructors are organizationally assigned to Monitor Command Code (MCC) K46 under UIC M54063, U.S. Army Engineer Center, Ft. Leonard Wood; administratively assigned to the MCD, FLW, MO, with ultimate duty assignment as instructors at the USAEC & FLW, FLW, MO in accordance with the MOU at Attachment IV. This provision applies to instruction for consolidated courses only. The USMC instructors assigned to collocated courses will not be assigned to USAEC.

c. Direct line of authority will be through the Commander, Marine Corps Combat Development Command, Quantico, VA. The USMC students and instructor personnel will abide by all administrative, safety, security, uniform regulations and requirements of the Commanding General, FLW and in consonance with Marine Corp Uniform regulations unless specifically exempted by this agreement or amendments thereto. Permanent party USMC personnel will be exempt from Army duty rosters. The USMC personnel will not perform post support/duty.

d. The USMC staff and students will follow USMC leave policy. Leave and pass requirements will be coordinated with the appropriate course officers. The USAES will prepare performance evaluation reports on USMC personnel assigned to the academic departments in support of consolidated training in accordance with MCO P1610.7. All USMC performance reports will be forwarded to the CO, MarCorDet, for final administrative review and forwarding to Headquarters, Marine Corps.

e. The USMC instructors will be assigned for a tour of 24 to 36 months, with replacements reporting to the USAEC & FLW, FLW, MO, 60 days before the transfer of the incumbent USMC instructor.

f. The USMC instructors will be required to meet the same standards of performance, both personal and professional, as the Army instructors.

5. The primary mission of the MCD at FLW, MO is to provide support and instruction to Marine students attending consolidated, collocated and quota courses at FLW, MO. The staff will also be responsible for the overview of the U.S. Army core curriculum and instructing in these rates for USMC students enrolled.

6. Resources to be transferred to the supplier per terms of this agreement are:

a. Personnel Spaces/Strength of the receiver to be supported: The number/types of instructor personnel are provided as required by existing MOUs, AR 351-9 (Interservice Training), IAW the final Structure/Manning Decision Review and Army Program for Individual Training (ARPRINT) e.g.:

Technical Engineer Specialist (51T)	ITRO consolidated course
Engineer Officer Advance Course	Quota course
(New) Motor Transport Operator Course	ITRO consolidated course
(New) Motor Transport Operator Course	ITRO consolidated course
(Note: This space is reserved)	

Courses which require service participants to provide an equitable share of instructor personnel are subject to validation by the Interservice Training Review Organization (ITRO).

The RECEIVER will provide a Commanding Officer/Marine Corps Representative, Administrative Personnel as required to conduct detachment matters and instructors. The current staffing is as identified in Attachment VII.

The staff breakdown may vary according to student loading. Current student loading is identified in block 7a of the DD Form 1144.

b. Funds: Reimbursement for services will be provided IAW AR 37-49 and AR 351-9. The RECEIVER is O & M funded. The RECEIVER will reimburse the SUPPLIER for training requirements until the function is included in the host Service budget. The RECEIVER will continue to budget and program resources to meet USMC:

(1) Service-peculiar equipment and/or equipment maintenance.

(2) Personnel costs (pay and allowances such as clothing, subsistence, travel, per diem, etc) and student personnel provided by the participating service.

c. Material to be transferred: The equipment transfers are identified at Attachment III. There are no known purchases required.

7. The USMC personnel may use the Clothing Sales Store at FLW, MO. The FLW AAFES has agreed to provide basic USMC uniform clothing and insignia, either as direct stock or on a special order basis, usually available within one week.

8. The Commander, USAEC & FLW, FLW, MO, has the authority to relieve any USMC student for academic failure or disciplinary reasons for immediate reassignment by the Commanding Officer, MCD. The USAES will coordinate with the CO, MarCorDet, to establish uniform academic recycle and release policies.

9. The USMC will assume responsibility for U.S. Army property provided for USMC students and permanent party billeting areas and service collocated courses. The USMC is responsible for accountability and management of U.S. Army property provided to them.

10. It is agreed that the administrative and logistical support responsibilities of the RECEIVER and the SUPPLIER shall be set forth in this agreement. The support and services provided by the SUPPLIER will be in accordance with the provisions of the SUPPLIER's regulations and directives applicable to the support and services provided. The responsibility for the administrative and logistical services and support not specifically outlined in this agreement shall remain with the Commanding Officer, MCD.

11. The following is a list of buildings to be utilized by the U.S. Marine Corps:

+ Bldg 840C - 1 Bay - 2,431 SF
  Bldg 842 - All of Bldg - 6,163 SF
+ Bldg 841 - All of Bldg - 12,155 SF
+ Bldg 950 - Provide sufficient access (on a shared basis) to the required number of preventive and corrective maintenance bays to support the maintenance of the USMC Logistic Vehicle System (LVS). Priority of space will be scheduled and prioritized on the designated units operational readiness posture and its impacts on the program of instruction. Additionally, provide shared office and tool room space on a space available basis.
^ Bldg 999 - All of Bldg - 4,786 SF (MTOC) (4 bays)
  Bldg 998 - All of Bldg - 4,786 SF (MTOC) (4 bays)
  Bldg 1134 - All of Bldg - 9,160 SF
+ Bldg 1706C2 - 1/2 of Bay- 2,832 SF
+ Bldg 1706D2 - 1/2 of Bay- 2,832 SF
+ Bldg 1706E2 - 1/2 of Bay- 2,832 SF
  Bldg 1760 - All of Bldg - 2,002 SF
+ Bldg 1761 - All of Bldg - 24,664 SF
  Bldg 1762 - All of Bldg - 11,343 SF
  Bldg 1763 - All of Bldg - 11,343 SF
  Bldg 1764 - All of Bldg - 11,343 SF
  Bldg 1765 - All of Bldg - 24,664 SF
+ Bldg 1775 - All of Bldg - 11,343 SF
  Bldg 1767 - All of Bldg - 24,664 SF
  Bldg 5041 - All of Bldg - 1,000 SF (No Fans)
  Bldg 5052 - 3 Bays West End of Bldg - 2,204 SF
  Bldg 5053 - 2 Bays - 1,332 SF - (Access to bays will be coordinated between USMC & 577th Engr Bn Maint Shop)
  Bldg 5075 - All of Bldg - 1,440 SF (No Fans)
  Bldg 5400 - 8 Classrooms @ 750 SF EA - 6,000 SF
  Bldg 5400 - 2 Bays @ 2,250 SF EA - 4,500 SF
  Bldg 10380 - All of Bldg - 6,333 SF (MTOC)
  (Note: This space is reserved)

12. This agreement may be terminated or revised in compliance with DODI 4000.19. Either party may terminate this agreement prior to the established termination date by providing written notice to the other (not less than 180 days). The SUPPLIER will not terminate this agreement against the desires of the RECEIVER without obtaining prior authority from the U.S. Army Training and Doctrine Command (TRADOC), Fort Monroe, VA. The agreement will be reviewed annually by all parties.

13. This agreement will be effective upon signature of the last party and distribution of signed document.

ATTACHMENT II
SPECIFIC PROVISIONS
ISA #W80YYC-94330-002
BETWEEN
U.S. MARINE CORPS, COMBAT DEVELOPMENT COMMAND & USAEC, FLW

A1 - CHAPEL and CHAPLAIN SERVICES

SUPPLIER WILL: Provide pastoral ministries, worship services, religious rites, pastoral visits, spiritual counseling and religious education within SUPPLIER's capabilities. Designate a Chaplain and coordinate requirements/responsibilities with the Marine Corps Detachment (MCD) Commander. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Request Support.

FLW POC is the CHAPLAIN at (573) 596-0309
USMC Detachment POC is SgtMaj Good at (573) 596-0752

A2 - COMMAND ELEMENT

a. PUBLIC AFFAIRS

SUPPLIER WILL: Disseminate through appropriate news media, available items of interest which identify RECEIVER personnel. SUPPLIER will coordinate with the RECEIVER prior to the release of all publicity which identifies RECEIVER personnel or in any way pertains to RECEIVER operations or policies. SUPPLIER will act as official intermediary with the RECEIVER and the media. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Keep the SUPPLIER informed of events that may elicit news media interest which may identify RECEIVER personnel or pertain to RECEIVER operations or policies.

FLW POC is MSG Hassett, PAO at (573) 596-4013
USMC Detachment POC is the Executive Officer at (573) 596-0752

b. SOCIAL ACTIONS and COUNSELING

SUPPLIER WILL: Provide assistance and training, including counseling services, to RECEIVER personnel on drug and alcohol abuse. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Request support as required.

FLW POC is G.A. Maxwell, DCFA at (573) 596-0195
USMC Detachment POC is MSgt Pettus at (573) 596-0759

A2 - COMMAND ELEMENT (Cont'd)

c. INSPECTOR GENERAL

SUPPLIER WILL: Provide Inspector General support for hearing of and acting upon legitimate complaints, required by USMC personnel. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Request support as required.

FLW POC is the IG Office at (573) 596-0486
USMC Detachment POC is MSgt Pettus at (573) 596-0759

d. INTERNAL REVIEW

SUPPLIER WILL: Internal Review and Audit Compliance services will be provided on a reimbursable basis when the services are requested or approved by the MCD Commander and agreed to by the USAEC Chief of Staff.

-- For installation programs supporting the Marine Corps, the Internal Review Office will include the unit as part of the audit sample for the purpose of determining the effectiveness of installation programs.

RECEIVER WILL: Request support as required.

FLW POC is (573) 596-0637
USMC Detachment POC is CW03 Monday at (573) 596-0752

e. PROTOCOL

SUPPLIER WILL: Furnish appropriate protocol services for Tenant's visiting general officers/civilian equivalents in accordance with Fort Leonard Wood regulations.

RECEIVER WILL: Notify the Protocol Office immediately of Tenant's visiting dignitaries (whether for social or official reasons) military grades of 06/Civilian GS-16 and above.

FLW POC is (573) 563-6153
USMC Detachment is POC is CW03 Monday at (573) 596-0752

A2 - COMMAND ELEMENT (Cont'd)

f. SECURITY

SUPPLIER WILL: Establish and maintain an effective information security program which includes the Tenant. The security program includes (but is not limited to) personnel, technical, industrial, communications, operations, and information systems security. Provide limited classified waste paper destruction with 24 hour prior coordination with the SUPPLIERs Security Office, 563-4019. Physical security is covered under category A9 - Police Services.

-- Provide assistance and guidance as required. Provide security education and awareness; this includes the security manager's course and staff assistance visits.

-- Process security clearances, conduct security compromise investigations, and conduct unannounced, as well as, scheduled inspections. Provide assistance and instruction for changing safe combinations.

-- Identify electronic information processing equipment and determine their sensitivity levels.

RECEIVER WILL: Handle, store, and safeguard classified information in accordance with Host's policy and procedures. Develop a unit security SOP. Appoint a unit security manager (and document custodian if applicable) in writing and forward appointment to Security Division.

A3 - COMMON USE FACILITY OPERATIONS, MAINTENANCE, REPAIRS and CONSTRUCTIONS

SUPPLIER WILL: Remove snow and ice from roads and parking lots adjacent to RECEIVER occupied facilities. Identify the assigned common area and requirements to the MCD Command for facility responsibilities. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Request support. Remove snow and ice from steps and walks within RECEIVER occupied facilities and take other safety precautions as necessary.

FLW POC is DPW at (573) 596-0901
USMC Detachment POC is MGySgt Simental at (573) 596-0679

A4 - DISASTER PREPAREDNESS

SUPPLIER WILL: Include RECEIVER in SUPPLIER emergency, disaster, and severe weather preparedness plans and emergency notifications systems. Furnish a copy of applicable plans to RECEIVER. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Comply with SUPPLIER directives and emergency instructions in the safeguarding of life and Government Property.

FLW POC is at (573) 563-7133
USMC Detachment POC is MGySgt Simental (573) 596-0679

A5 - ENVIRONMENTAL COMPLIANCE

a. HAZARDOUS MATERIAL/WASTE (HM/W) MANAGEMENT PROGRAM

SUPPLIER WILL: Provide guidance and technical support for programs for the control of air, water, noise, hazardous material, recycling and hazardous waste Environmental compliance, and other forms of pollution, including resource recovery conservation program.

-- Provide training in supportive programs when requested by RECEIVER. Annual cost to provide the service is proportional to the support requested by the RECEIVER and the number of environmental requirements applicable to the facility.

RECEIVER WILL: Environmental compliance and management and disposal of hazardous waste will be conducted IAW the Fort Leonard Wood Hazardous Waste Management Plan, FLW 200-1, AR 200-1, AR 200-2 and all Federal, State and Local Environmental laws and regulations to include USMC regulations.

-- Coordinate with DPW Environmental Division for proper disposal of hazardous material/ hazardous waste to include oil, anti-freeze, other automotive fluids and lubricants, and paint. Shall comply with the Installation Spill Contingency Plan (ISCP). Notify DPW, Fire Department, (117) of all hazardous material/ waste spills.

FLW POC is DPW at (573) 563-7133
USMC Detachment POC is MGySgt Simental at (573) 596-0679

A5 - ENVIRONMENTAL COMPLIANCE (Cont'd)

b. RECYCLING and RESOURCE RECOVERY PROGRAMS

SUPPLIER WILL: Include RECEIVER in all recycling and resource recovery programs on the same basis as provided to other Supplier activities. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Comply with all applicable policies and directives.

FLW POC is DRMO at (573) 596-0363
USMC Detachment POC is MGySgt Simental at (573) 596-0679

c. ENVIRONMENTAL POLLUTION CONTROL

SUPPLIER WILL: IAW message DTD 0617007Z Aug 90, FM COMMANDER, TRADOC, Fort Monroe, VA, SUBJECT: EQC Statement Category BO (A5). Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: In the event an incident, caused by the RECEIVER, results in an adverse environmental impact, the RECEIVER may, at the discretion of the SUPPLIER, bear financial responsibility for clean-up, disposal and restoration.

-- Clean-up and disposal will be accomplished utilizing environmentally and legally accepted methods. Restoration of the environment to its' pre-incident condition will be accomplished in a timely manner.

FLW POC is DPW at (573) 596-0901
USMC Detachment POC is CW05 Farley at (573) 596-0679

A6 - FIRE PROTECTION

SUPPLIER WILL: Provide fire protection service, including fire prevention training and inspections, recharging fire extinguishers, test and perform routine maintenance on fire extinguisher and sprinkler systems. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Comply with SUPPLIER fire prevention directives and schedule to attend training courses.

FLW POC is DPW at (573) 596-0901
USMC Detachment POC is CW05 Farley at (573) 596-0679

A7 - LIBRARIES

SUPPLIER WILL: Provide RECEIVER use of recreational and general reference libraries on the same basis as provided to other SUPPLIER activities. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Comply with all applicable policies and directives.

FLW POC is DOTD at (573) 563-4107
USMC Detachment POC is MSgt Pettus at (573) 596-0759

A8 - MORALE and FITNESS SUPPORT

SUPPLIER WILL: Provide RECEIVER use of theaters, parks, recreational centers, gyms, fitness centers, athletic fields and related services on the same basis as provided to other SUPPLIER activities. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Comply with all applicable policies and directives.

FLW POC is DCFA at (573) 596-0118
USMC Detachment POC is SgtMaj Good at (573) 596-0752

A9 - POLICE SERVICES

SUPPLIER WILL: Provide security and law enforcement services on the same basis as other tenants and activities located on Fort Leonard Wood, within the capacity of the SUPPLIER. Conduct local records check when requested by Receiver.

RECEIVER WILL: Coordinate requirements for police and security services with the Installation Provost Marshal. Request local records check as required.

FLW POC is 1LT Thomas, LEC COMMAND at (573) 596-1821
USMC Detachment POC is the Executive Officer at (573) 596-0752

A10 - SAFETY

a. INSPECTIONS

SUPPLIER WILL: Provide safety inspections of RECEIVER facilities and report noncompliance with OSHA standards. Frequency of inspections should be the same as provided to other SUPPLIER activities but not less than annually. Identify applicable regulations and publications to the MCD Commander to order.

A10 - SAFETY (Cont'd)

RECEIVER WILL: Adhere to all SUPPLIER safety regulations and take corrective action on all discrepancies cited by SUPPLIER safety inspections.

FLW POC is EBSO at (573) 563-4024
USMC Detachment POC is CW05 Farley at (573) 596-0679

b. TRAINING

SUPPLIER WILL: Provide training and consultation services to RECEIVER as requested and required. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Request Support.

FLW POC is EBSO at (573) 563-4024
USMC Detachment POC is CW05 Farley at (573) 596-0679

A11 - SHUTTLE SERVICES

SUPPLIER WILL: Provide Official Express Shuttle service to training areas for RECEIVER personnel. Also, provide RECEIVER personnel access to common use taxies, van and bus transportation services. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Request services as required. Comply with SUPPLIER policies regarding shuttle services.

FLW POC is DOL at (573) 596-0617
USMC Detachment POC is MGySgt Simental at (573) 596-0679

B1 - ADMINISTRATIVE SERVICES

a. PUBLICATIONS

SUPPLIER WILL: Include RECEIVER in distribution of SUPPLIER'S publications and directives which are applicable to the RECEIVER.

RECEIVER WILL: Obtain a pinpoint account for publications by submitting DA Form 12-R, and ordering forms by submitting DD Form 843. Provide list of publications and directive requirements.

FLW POC is Elmo Brantley at (573) 563-5287
USMC Detachment POC is CW03 Monday at (573) 596-0752

B1 - ADMINISTRATIVE SERVICES (Cont'd)

b. MAIL PICKUP and DELIVERY

SUPPLIER WILL: Furnish mail pickup and delivery to RECEIVER'S facilities (Bldg 842). Meter outgoing mail.

RECEIVER WILL: Provide central pickup point for all mail within RECEIVER facilities.

FLW POC is Ron Pierce at (573) 596-0678
USMC Detachment POC is CW03 Monday at (573) 596-0752

c. OFFICE SYMBOL

SUPPLIER WILL: Provide guidance to RECEIVER to obtain office symbol.

RECEIVER WILL: Request office symbol thru ATZT-IM-S.

FLW POC is Blanche Young at (573) 563-4054
USMC Detachment POC is CW03 Monday at (573) 596-0752

d. COPYING SERVICES (If requested)

SUPPLIER WILL: Provide this service to the RECEIVER on the same basis as provided to other SUPPLIER activities under a cost per copy contract (CPC). Service provides copier, supplies, and maintenance.

RECEIVER WILL: Request support. Comply with all applicable SUPPLIER policies and directives.

FLW POC is Kathy Webber at (573) 563-5677
USMC Detachment POC is CW05 Farley at (573) 596-0679

B2 - AUDIO/VISUAL SERVICES

SUPPLIER WILL: Provide presentation equipment, films and tapes on short term loan. Graphic, photo and TV support, as needed, to support the RECEIVER'S training mission. The RECEIVER will provide reimbursement for any aid/devices which are procured solely for the use of the RECEIVER. Identify applicable regulations and publications to the MCD Commander to order.

-- Provide official photographs for RECEIVER IAW applicable regulations.

B2 - AUDIO/VISUAL SERVICES (Cont'd)

RECEIVER WILL: Provide requirements to the SUPPLIER. Reimburse the SUPPLIER for the cost of items which are purchased solely for the RECEIVER's use. Provide signature cards.

-- Request Support.

FLW POC is DPTM at (573) 596-4245
USMC Detachment POC is CW05 Farley at (573) 596-0679

B3 - AUTOMATED DATA PROCESSING/AUTOMATION SERVICES

SUPPLIER WILL:

a. AUTOMATED DATA PROCESSING

SUPPLIER WILL: Provide this service to the RECEIVER on the same basis as provided to other SUPPLIER activities.

RECEIVER WILL: Request support. Comply with all applicable SUPPLIER policies and directives.

FLW POC is Fritz Botterbush at (573) 596-0670
USMC Detachment POC is CW05 Farley at (573) 596-0679

b. AUTOMATION SERVICES

SUPPLIER WILL: Provide this service to the RECEIVER on the same basis as provided to other SUPPLIER activities. Identify applicable regulations and publications to the MCD Commander to order. Provide computer maintenance support for the common USMC systems.

RECEIVER WILL: Request support. Comply with all applicable SUPPLIER policies and directives. Reimburse costs for USMC Detachment and USMC unique system to SUPPLIER.

FLW POC is Steven Friederich, DOIM at (573) 563-4000
USMC Detachment POC is CW05 Farley at (573) 596-0679

B4 - CIVILIAN PERSONNEL SERVICES

SUPPLIER WILL: Provide this service to the RECEIVER on the same basis as provided to other SUPPLIER activities. Identify applicable regulations and publications to the MCD Commander to order. Any USMC civilians are not under the same competitive

B4 - CIVILIAN PERSONNEL SERVICES (Cont'd)

areas as civilian employees working directly for the Army. These civilians will work directly for the USMC Detachment and therefore fall under different competitive areas than civilians working for the Army. As such, they will not be subject to RIF's at Fort Leonard Wood.

RECEIVER WILL: Comply with all applicable SUPPLIER policies and directives. Provide a Military Interdepartmental Purchase Request (MIPR) to the SUPPLIER to cover civilian pay and travel.

FLW POC is DCP at (573) 596-0287
USMC Detachment POC is CW03 Monday at (573) 596-0752

B5 - CLUBS

SUPPLIER WILL: Make the clubs system available to eligible RECEIVER personnel on the same basis as that provided to other SUPPLIER activities. This includes golf courses, bowling alleys, camp grounds, marinas, and related services.
Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Comply with all applicable SUPPLIER policies and directives.

FLW POC is DCFA at (573) 596-0118
USMC Detachment POC is SgtMaj Good at (573) 596-0752

B6 - COMMUNICATIONS SERVICES

a. TELEPHONES

SUPPLIER WILL: Provide telephone services, including Defense Switched Network (DSN)/Toll capability, and all associated equipment to the RECEIVER on the same basis as is provided to other SUPPLIER activities. Provide RECEIVER with telephone lines/equipment to permit data communications access. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Request support. Comply with all applicable SUPPLIER policies and directives. Reimburse costs for USMC Detachment above normal FLW unit operating costs.

FLW POC is Jim Boatman at (573) 596-5525
USMC Detachment POC is CW05 Farley at (573) 596-0679

B6 - COMMUNICATIONS SERVICES (Cont'd)

b. ELECTRONICALLY TRANSMITTED MESSAGE TRAFFIC

SUPPLIER WILL: Furnish communications services covering the receipt, transmission, routing, and distribution of electronically transmitted record message traffic on the same basis as provided to other SUPPLIER activities.

RECEIVER WILL: Provide Telecommunications Center (ATZT-OIS-TCC) with a memorandum to include: office symbol, PLA, names and security clearance of personnel authorized to receive their message traffic.

-- Office Vision IDs in order to enter them in the ASEMH System.

FLW POC is Mrs. Judy Johnston at (573) 563-7135
USMC Detachment POC is CW03 Monday at (573) 596-0752

B7 - COMMUNITY SUPPORT SERVICES

SUPPLIER WILL: Make available to RECEIVER on the same basis as provided to SUPPLIER personnel; banking, cafeterias, child care, youth services, family support center activities, hobby shops and craft centers, etc. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Comply with SUPPLIER directives concerning utilization of personal facilities.

FLW POC is DCFA at (573) 596-0118
USMC Detachment POC is SgtMaj Good at (573) 596-0752

B10 - EDUCATION SERVICES

SUPPLIER WILL: Provide educational counseling as mandated by Public Law to active duty soldiers. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Comply with applicable SUPPLIER policies and directives.

FLW POC is Dr. Stewart, DPTM at (573) 596-2183
USMC Detachment POC is MSgt Pettus at (573) 596-0759

B11 - ENGINEERING SUPPORT

SUPPLIER WILL: Provide support within capabilities, as requested, on a reimbursable basis for minor construction projects, additions or alterations which are unique mission related.

RECEIVER WILL: Submit requests to the Director of Public Works (DPW) IAW established procedures. Program, budget and reimburse the SUPPLIER for these costs.

FLW POC is Dorietta Howe, DPW at (573) 596-0901
USMC Detachment POC is CW05 Farley at (573) 596-0679

B12 - EQUIPMENT OPERATION, MAINTENANCE, and REPAIR

SUPPLIER WILL: Provide support to the RECEIVER on the same basis as is provided to other SUPPLIER activities. Provide intermediate level maintenance support to RECEIVER owned engineering equipment and tactical vehicles. Assign maintenance priorities based on the RECEIVER's Force Activity Designator (FAD). Keep the RECEIVER informed of the SUPPLIER's FAD. Identify applicable regulations and publications to the MCD Commander to order.

-- Include Receiver in the Army Oil Analysis Program (AOAP) on a reimbursable basis. Train and certify AOAP monitors.

-- Coordinate TMDE Calibration Program.

-- Provide for the maintenance and repair of RECEIVER-Owned general or special purpose electrical, electronic, photographic (such as cameras, film cases, photo lights with stands, and enlarging cameras) on a reimbursable basis.

RECEIVER WILL: Keep Supplier informed of RECEIVER'S current FAD. Request support. Reimburse SUPPLIER for maintenance support of RECEIVER-owned equipment.

-- Appoint a unit AOAP monitor. Ensure all AOAP designated equipment is included in the program and that samples are submitted at prescribed intervals. Submit samples (oil) to the AOAP Lab on the same day they are taken.

-- Comply with Lab recommendations and notify lab analysis within five working days of maintenance accomplishment. Assure oil changes conform with warranty requirements. Notify Lab of changes to the density of equipment and of serial number changes.

B12 - EQUIPMENT OPERATION, MAINTENANCE, and REPAIR (Cont'd)

-- Appoint a TMDE coordinator. Furnish a list of equipment requiring calibration to DA. Comply with calibration suspense dates. Review monthly calibration listings for accuracy.

-- Take general or special purpose electrical, electronic and photographic equipment to QC inspector for evaluation of repair. QC inspector will direct Tenant receiver for a work order number or to the appropriate shop office. Reimburse SUPPLIER for work performed.

FLW POC is DOL at (573) 596-0617
USMC Detachment POC is MGySgt Simental at (573) 596-0679

B14 - FACILITIES and REAL PROPERTY SUPPORT

SUPPLIER WILL: Provide facilities and real property support as agreed upon in this agreement. Identify applicable regulations and publications to the MCD Commander to order.

-- Provide adequate space for office administrative/ operational purposes and for storage and warehousing. Account for facilities used by the Tenant and subsequent improvements thereto on the Host's real property inventory. Hand receipt buildings to Tenant; conduct joint inventories as required. Conduct space utilization surveys as needed. (See Building List in ATTACHMENT I, paragraph 11.)

-- Provide for major/minor construction of new facilities and for additions/alterations to existing facilities. When the Host determines that a project is for its best interest rather than for the unique mission of the Tenant, the Host will program, budget, and fund the project.

-- Provide for the maintenance and repair of other real property, including grass mowing, landscaping, fence repair, and weed control through the use of herbicides. Assign a work order prefix for the Tenant receiver.

-- Maintain a Self-Help Program and a U-Do-It Program (for projects beyond the scope of the Self-Help Program but still within the unit's capability). Provide materials, instruction, and inspections as required.

-- Provide abatement and control measures directed against insects, rodents, weeds, fungi, and other animals or plants that are determined to be undesirables including, but not limited to, routine treatment of grounds, buildings, equipment, supplies, aircraft, and other common carriers as necessary.

B14 - FACILITIES and REAL PROPERTY SUPPORT (Cont'd)

RECEIVER WILL: Abide by the same terms as described in this agreement.

-- Identify and justify facility requirements. Submit requests for building space. Sign for space occupied (hand receipt). Conduct joint inventories as required. Submit feeder data as required in response to space utilization surveys.

-- Retain buildings in their present condition without change unless written authorization is obtained from authority authorizing any changes.

-- Submit DA 4283 (Facilities Engineering Work Request) to DPW as required. Call DPW for emergency work orders.

FLW POC is DPW at (573) 596-0901
USMC Detachment POC is CW05 Farley at (573) 596-0679

ENGINEERING SUPPORT

SUPPLIER WILL: Provide this support to the RECEIVER on the same basis as is provided to other SUPPLIER activities. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Request Support.

FLW POC is DPW at (573) 596-0901
USMC Detachment POC is CW05 Farley at (573) 596-0679

B15 - FACILITY MAINTENANCE and REPAIR

SUPPLIER WILL: Provide facilities maintenance and repair work, and insect and rodent control, for RECEIVER occupied facilities on and real property support as agreed upon in this agreement. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Abide by the same terms as described in this agreement.

FLW POC is DPW at (573) 596-0901
USMC Detachment POC is MGySgt Simental at (573) 596-0679

B17 - FOOD SERVICES

SUPPLIER WILL: Provide food services to RECEIVER personnel on the basis as provided to SUPPLIER activities. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Comply with applicable SUPPLIER policies and directives. Issue and control meal cards.

FLW POC is DOL at (573) 596-5242
USMC Detachment POC is CW05 Farley at (573) 596-0679

B19 - HOUSING and LODGING SERVICES

SUPPLIER WILL: Provide housing and lodging services to RECEIVER personnel on the same basis as is provided to other SUPPLIER activities. Add the RECEIVER's MCD Commander and SGM billet to the SUPPLIER's Command authorized housing list. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Comply with applicable SUPPLIER policies and directives.

FLW POC is DPW at (573) 596-0999
USMC Detachment POC is SgtMaj Good at (573) 596-0752

B21 - INSTALLATION RETAIL SUPPLY and STORAGE OPERATIONS

a. EXPENDABLE and GENERAL SUPPLIES

SUPPLIER WILL: Process RECEIVER supply requisitions for equipment and supplies on the same basis as for SUPPLIER activities. Identify applicable regulations and publications to the MCD Commander to order.

-- Provide RECEIVER information and assistance regarding the requisitioning equipment and supplies when requested.

RECEIVER WILL: Comply with all applicable SUPPLIER policies and directives.

FLW POC is DOL at (573) 596-0953
USMC Detachment POC is MGySgt Simental at (573) 596-0679

b. PETROLEUM, OILS, LUBRICANTS (POL) and CHEMICALS

SUPPLIER WILL: The 1st Engr Bde will provide for the dispensing of fuel for the RECEIVER's MCD owned training vehicles and equipment within the training area. Identify applicable regulations and publications to the MCD Commander to order.

Note: POL responsibilities of the DOL are covered in B21a. Expendable and General Supplies.

RECEIVER WILL: Coordinate with 1st Engr Bde for fuel support. Reimburse SUPPLIER for fuel for RECEIVER owned training equipment.

FLW POC is 1st Engr Bde at (573) 596-0821
USMC Detachment POC is MGySgt Simental at (573) 596-0679

c. CLOTHING and TEXTILES

"SUPPLIER WILL:

(1) Individually issue organizational clothing and individual equipment (OCIE) from the Central Issue Facility (CIF) on hand receipt vouchers to USMC students and assigned MCD personnel based on basis of issue (BOI) approved by the SUPPLIER's DPTM. Bulk issue any non-standard OCIE to the USMC Detachment.

(2) Issue winter underwear and field jackets when requested and exchange misfit footwear through use of a direct fund cite.

RECEIVER WILL:

(1) Individually hand receipt for standard BOI when students process through CIF at start of training. Coordinate non-standard OCIE requirements through DPTM to the CIF.

(2) Submit DA Form 3078 for personal clothing to the Clothing Initial Issue Point (CIIP). Provide CIIP with a document number for reimbursement on request.

FLW POC is Mr. Allen, DOL at (573) 596-0622
USMC Detachment POC is CW05 Farley at (573) 596-0679."

B22 - LAUNDRY and DRY CLEANING

SUPPLIER WILL: Provide laundry and dry cleaning services to the RECEIVER on the same basis as is provided to the SUPPLIER activities. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Comply with all applicable SUPPLIER policies and directives.

FLW POC is DOL at (573) 596-0146/5885
USMC Detachment POC is CW05 Farley at (573) 596-0679

B23 - LEGAL SERVICES

SUPPLIER WILL: Provide legal services consistent with law and regulations. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Request support. MCD Commanding Officer will retain UCMJ authority over USMC personnel stationed or undergoing instruction at the SUPPLIER's installation.

FLW POC is Mr. Rohrer, SJA at (573) 596-0626
USMC Detachment POC is CW03 Monday at (573) 596-0752

B24 - MILITARY PERSONNEL SUPPORT

a. IDENTIFICATION CARDS

SUPPLIER WILL: Store, control, and issue DD Form 2MC, U.S. Armed Forces Identification Card. Identify applicable regulations and publications to the MCD Commander to order. Make appropriate DEERS entries as requested by the Receiver.

RECEIVER WILL: Request DEERS enrollment and changes as required.

FLW POC is DMP at (573) 596-0744
USMC Detachment POC is CW03 Monday at (573) 596-0752

b. CASUALTY REPORTS

SUPPLIER WILL: Provide assistance in casualty reporting and distribution of reports as requested by the Receiver.

RECEIVER WILL: Report casualties directly to HQMC, in accordance with appropriate Marine Corps Orders and directives. Provide information as required to servicing unit.

FLW POC is Jan Runge at (573) 596-4118
USMC Detachment POC is CW03 Monday at (573) 596-0752

B24 - MILITARY PERSONNEL SUPPORT (CONT'D)

c. TRANSITION ASSISTANCE

SUPPLIER WILL: Provide education, pre-separation counseling, employment assistance, and relocation assistance to separating Marines on the same basis as provided to host personnel.

RECEIVER WILL: Request support as required.

FLW POC is TAO at (573) 596-0174
USMC Detachment POC is LTC Smith at (573) 596-0752

B26 - MORTUARY SERVICES

SUPPLIER WILL: Provide for mortuary services and logistic support functions incident to receipt of remains, preparation and casketing, and shipment of remains to receiving funeral home.

RECEIVER WILL: Provide uniforms, appropriate decorations, and escort personnel for remains.

FLW POC is DOL at (573) 596-2522
USMC Detachment POC is CW03 Monday at (573) 596-0752

B27 - PRINTING and REPRODUCTION

SUPPLIER WILL: Provide printing services to RECEIVER on the same basis as is provided to other SUPPLIER activities.

RECEIVER WILL: Contact Printing Liaison Officer for established guidance. Reimbursement of all funds will be transferred via MIPR.

FLW POC is Kathy Webber at (573) 596-0679
USMC Detachment POC is MSgt Pettus at (573) 596-0759

B29 - REFUSE COLLECTION and DISPOSAL

SUPPLIER WILL: Provide refuse collection and disposal services to the RECEIVER on the same basis as is provided to other SUPPLIER activities. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Comply with all SUPPLIER directives and policies relative to trash and waste material. Identify applicable regulations and publications to the MCD Commander to order.

FLW POC is DPW at (573) 596-0901
USMC Detachment POC is CW05 Farley at (573) 596-0679

DEPARTMENT OF THE ARMY
HEADQUARTERS
U.S. ARMY ENGINEER CENTER AND FORT LEONARD WOOD
FORT LEONARD WOOD, MISSOURI 65473-5000

REPLY TO
ATTENTION OF

14 APR 1998

ATZT-RM-MD-D (5-8a)

8 April 1998

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Update and Revisions to Inter/Intraservice Support Agreements with the U.S. Army Engineer Center and Fort Leonard Wood, Fort Leonard Wood, MO

1. Request pen and ink changes be added to respective Inter/Intraservice Support Agreement(s) (ISA) to record the update.

-- Effective immediately specific provision for Transportation, should be revised to add the following: "RECEIVER WILL: Be responsible for all costs related to damage of vehicles incurred while GSA non-tactical vehicle is dispatched to their personnel. Funds will be transferrred to cover the cost of damages. SUPPLIER WILL: Initiate reports of survey as appropriate."

2. This office continues to monitor and report program and policy changes in an effort to keep the decision makers informed.

3. These changes are administrative with a potentially substantial resource impact. All updates/revisions will be formalized during the next scheduled review or renewal.

4. Questions of comments may be addressed to the action officer, Patsy Ray, Transportation Officer, Transportation Division, Directorate of Logistics, 573-596-0617, E-Mail RAYP@WOOD.ARMY.MIL, or contact the Installation Support Agreement Manager, Ms. Chris Morrison, 573-563-6178. Responses can be sent in writing to:

Commander
U.S. Army Engineer Center & Fort Leonard Wood
320 Engineer Loop Suite 260
Fort Leonard Wood, MO 65473

for KEVIN J. KERNS
LTC, AR
Director, Resource Management

Enclosure (1)

B30 - RESOURCE MANAGEMENT

a. BUDGET

SUPPLIER WILL: Advise RECEIVER of cost of support furnished by the SUPPLIER on reimbursable basis. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Provide SUPPLIER with estimates of support requirements for budget purposes.

FLW POC is Cliff Hammock, DRM at (573) 563-4065
USMC Detachment POC is Mrs. Brenda Cline (703) 784-3086

b. BILLING

SUPPLIER WILL: Submit DA Form 4445R (Voucher for Transfer Between Appropriations) in lieu of SF 1080 for billing to the RECEIVER on a monthly basis for the reimbursable services performed. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Provide reimbursable fund authorization.

FLW POC is Carolyn Rollins, DRM at (573) 563-5899
USMC Detachment POC is CW05 Farley at (573) 596-0679

B32 - TRANSPORTATION SERVICES

SUPPLIER WILL: Provide RECEIVER with TMO services such as transportation of equipment, supplies, personnel, personal effects, etc., on the same basis as is provided to other SUPPLIER activities.

a. GSA VEHICLES

SUPPLIER WILL: Provide administrative vehicles for the MCD Headquarters and for each company i.e. Engineer Equipment Company and Motor Transport Company (6 vehicles; 4 vans, 1 sedan and 1 5T Cargo truck). Identify applicable regulations and publications to the MCD Commander to order. Provide additional vehicles subject to their availability, to the RECEIVER when provided with the appropriate request and justification until 1 October 1996 (FY-97) at which time the RECEIVER will provide their own vehicles.

RECEIVER WILL: Comply with applicable SUPPLIER policies and directives. Reimburse SUPPLIER for first year vehicle lease costs. RECEIVER may request additional GSA vehicles as required subject to availability and reimbursement.

FLW POC is DOL at (573) 596-0617
USMC Detachment POC is MGySgt Simental at (573) 596-0679

B32 - TRANSPORTATION SERVICES (Cont'd)

b. TRAVEL

SUPPLIER WILL: Provide travel services to USMC personnel as prescribed by DoD and Army regulations.

RECEIVER WILL: Advise Supplier of requirements and comply with applicable regulations.

FLW POC is DOL at (573) 596-0617
USMC Detachment POC is MGySgt Simental at (573) 596-0679

SUPPLIER WILL: Provide trooplift transportation to training areas for RECEIVER personnel.

RECEIVER WILL: Comply with applicable SUPPLIER policies and directives.

FLW POC is DOL at (573) 596-0617

B33 - UTILITIES

SUPPLIER WILL: Provide and maintain all utility services to the RECEIVER on the same basis as is provided to other SUPPLIER activities. Identify applicable regulations and publications to the MCD Commander to order.

RECEIVER WILL: Comply with applicable SUPPLIER policies and directives.

B34 - OTHER SUPPORT

SUPPLIER WILL: Provide weather services to RECEIVER on the same basis as is provided to other SUPPLIER activities. Identify applicable regulations and publications to the MCD Commander to order. Specific weather information may be obtained as follows:

a. Recorded forecast is available at 596-0167.
b. Recorded current weather is available at 596-2059.
c. Other weather services, as required may be obtained by contacting the Weather Station at 596-0698/0702.

RECEIVER WILL: Comply with applicable SUPPLIER policies and directives.

FLW POC is at (573) 596-0698
USMC Detachment POC is CW05 Farley at (573) 596-0679