UNITED STATES MARINE CORPS
MARINE CORPS COMBAT DEVELOPMENT COMMAND
QUANTICO, VIRGINIA 22134-5027

IN REPLY REFER TO:
1500
C467-3/j
19 May 97

From: Commanding General, Marine Corps Combat Development Command (C 467), 1019 Elliot Road, Quantico, VA 22134-5027
To: Commanding General, U.S. Army Training and Doctrine Command (ATTG-ITRO), Fort Monroe, VA 23651-5000

Subj: JOINT COURSE ON LOGISTICS (JCL) MEMORANDUM OF UNDERSTANDING (MOU)

1. The subject MOU has been approved, signed, and is returned, herewith.

2. MCCDC POC is L. D. Gregory, C 467-3, DSN 278-4601.

P. C. DUFFY
By direction

MEMORANDUM OF UNDERSTANDING

BETWEEN

THE U.S. ARMY LOGISTICS MANAGEMENT COLLEGE
U.S. ARMY TRAINING AND DOCTRINE COMMAND

AND

THE U.S. AIR EDUCATION AND TRAINING COMMAND

THE CHIEF OF NAVAL EDUCATION AND TRAINING

THE U.S. MARINE CORPS COMBAT DEVELOPMENT COMMAND

AND

THE DEFENSE LOGISTICS AGENCY

SUBJECT: Joint Course on Logistics (JCL)

1. PURPOSE: The purpose of this Memorandum of Understanding (MOU) is to define the roles of the U.S. Army Logistics Management College (ALMC), Fort Lee, VA, U.S. Army Training and Doctrine Command (TRADOC), Fort Monroe, VA (hereafter known as the host) and the U.S. Air Education and Training Command (AETC), Randolph AFB, TX; the Chief of Naval Education and Training (CNET), Pensacola, FL; the U.S. Marine Corps Combat Development Command (MCCDC), Quantico, VA; and the Defense Logistics Agency (DLA), Fort Belvoir, VA (hereafter known as the Services), concerning the Joint Course on Logistics at Fort Lee, VA.

2. REFERENCES:

a. AR 351-9, OPNAVINST 155.27D, AFR 50-18, MCO 1580.7C, Interservice Training.

b. TRADOC Reg 351-1, Training Requirements Analysis System (TRAS).

c. AR 350-10, Management of Army Individual Training Requirements and Resources.

3. PROBLEM: To specify guidelines, channels of command, control and coordination attendant to performing host/tenant support relationships to conduct the Joint Course on Logistics.

4. SCOPE: This MOU delineates specific responsibilities and procedures between ALMC and AETC, CNET, DLA and MCCDC for the conduct of the Joint Course on Logistics. Included in its scope are course design, program of instruction (POI) modification, training and support requirements.

5. TERMS AND CONDITIONS:

a. Administration.

(1) The U.S. Army Logistics Management College will:

(a) Act as host for the Joint Course on Logistics taught at the U.S. Army Logistics Management College, and provide:

1 Appropriate facilities to support regular and unique training; this includes administrative space, access to classrooms and dining facilities, as well as coordinate with the Fort Lee Billeting Office for the priority placement of students in quarters. DOD billeting standards will govern all student and faculty billeting requirements.

2 Instructor Training Course (ITC) certification and faculty development courses, if required, as well as participation in any instructor recognition programs.

3 Maintenance, repair and replacement for all equipment used in the presentation of the course.

4 Training Requirement Analysis System (TRAS) documents IAW TRADOC Reg 351-1.

(b) Establish standards of performance related to academic requirements.

(c) Coordinate any administrative or academic policy changes that affect Service personnel with the designated Service representatives and with the Interservice Training Review Organization (ITRO) Secretariat.

(d) Coordinate with the respective Services to determine annual enrollment requirements/quotas during the Department of the Army Structure Manning Decision Review (SMDR) process as defined in AR 350-10, Management of Army Individual Training Requirements and Resources.

(2) The Services will:

(a) Furnish the estimated enrollment requirements projected by fiscal year, to the Army's SMDR, in time to be included in the proper planning cycle, but not later than 1 September, annually.

(b) Ensure conformity to local U.S. Army policies and Standing Operating Procedures in all instances except where they are in direct conflict with Service regulations.

(c) Assist the U.S. Army Logistics Management College in the areas of analysis and design, and provide Subject Matter Experts (SME) as required to support related instruction development requirements.

(d) Coordinate all administrative matters that impact on student attendance while enrolled in the JCL directly with the Student Services Office, Headquarters and Headquarters Company, U.S. Army Logistics Management College.

b. Concept of Operations. The Joint Logistics Commanders developed the program of instruction for the course. The Joint Chiefs of Staff, Director for Logistics, J4, is the course proponent. The proponent serves as the focal point for issues concerning the JCL curriculum; specifically, for advising on effectively implementing current joint logistics policies and doctrine into the course. The proponent will make recommendations in the interest of fostering greater jointness in DOD logistics. The proponent will be the course advocate. Additionally, the proponent will provide access to current issues and emerging doctrine, and occasional guest lecturers to talk on topical issues relating to the course objectives.

(1) The U.S. Army Logistics Management College will:

(a) Provide instructor personnel as determined by the ITRO Manpower Analysis Procedures.

(b) Ensure that assigned U.S. Army instructors serve normal, stabilized tours to meet mutually agreed-upon instructor requirements, and provide timely replacements to the maximum extent possible.

(c) Provide appropriate instruction, equipment and facilities to support the course as required by the jointly approved program of instruction and academic schedules.

(d) Provide necessary course materials and aids for students from all Services.

(e) Ensure that additional duties within the host school are assigned equally to USA, USAF and USN instructors.

(f) Render efficiency/fitness reports as promulgated by the respective Service personnel regulations. The Chairman, Logistics Executive Development Department has rating responsibility for all assigned instructors.

(2) The Services will:

(a) Provide instructor personnel specific to the Joint Course on Logistics, as determined by the ITRO Manpower Analysis Procedures.

(b) Assign instructors commensurate with their rank and experience.

(c) Ensure that Service instructors serve normal, stabilized tours to meet mutually agreed-upon instructor requirements, and provide timely replacements to the maximum extent possible.

(d) Ensure that instructors meet the standards of performance, personal and professional conduct required by their respective Service.

(e) Fund in accordance with the ITRO study decision.

6. FUNDING.

a. The host will advise the participating Services in writing of the anticipated funding requirements. Operation and Maintenance (O&M) funding requirements will include both mission and base support.

b. O&M funds to transfer will be based upon amounts approved by the ITRO Executive Board. Funding will be provided to the host, using Military Interdepartmental Purchase Requests (MIPRs), until Program Budget Decisions (PBDs) realign interdepartmental funding. If mission/training requirements change prior to a PBD, MIPRs will be adjusted to reflect increases/decreases in requirements.

c. After PBDs have accomplished interdepartmental transfers, the host will initiate any additional budget transfers (PBDs) resulting from changes in mission/training requirements caused by the participants. If the participating Services desire immediate changes in mission/training requirements, they will provide the host with interim funding through MIPRs, until PBDs are processed.

d. Host and participating Services will effect an Interservice Support Agreement (ISA). The ISA will be reviewed annually and updated as required.

e. The Air Force will provide funding for one civilian instructor specific to the Joint Course on Logistics, in accordance with the ITRO Manpower Analysis Procedures. The host will exercise personnel action authority for this position commensurate with that applied to currently assigned civilian instructors of equal grade and experience.

The civilian manning authorization will be maintained within appropriate Air Force Unit Manning Documents.

7. TERMS OF UNDERSTANDING. This MOU becomes effective upon the date of last signature, and will remain so unless canceled by mutual agreement, by operation of rule or regulation, or because of national security requirements. The terms of this MOU are subject to review and supplementation, as required, by mutual consent, provided such changes are by written agreement and attached hereto. Each party agrees to conduct an annual review of this MOU on its anniversary date.

BARBARA G. MROCZKOWSKI
Acting Commandant
U.S. Army Logistics
Management College

DATE
25 MAR 1997

LEROY R. GOFF III
Major General, USA
Deputy Chief of Staff for Training
U. S. Army Training and Doctrine
Command

for

SES, ADCST

DATE
4 April 97

KEITH T. HOLCOMB
Brigadier General, USMC
Director, Training and Education
Marine Corps Combat Development
Command

DATE
18 MAY 97

J. S. COLEMAN
Rear Admiral, USN
Vice Chief of Naval Education and
Training

DATE

CHARLES H. COOLIDGE, JR.
Major General, USAF
Director of Operations
Air Education and Training
Command

DATE

A.C. RESSLER
Deputy Director, Corporate
Administration
Headquarters, Defense Logistics
Agency

DATE